WORKFORCE SOLUTIONS
FOR TARRANT COUNTY
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Joint Workforce Development Board (WDB) &
Workforce Governing Board (WGB)

BOARD MEETING

August 26, 2020

WORKFORCE SOLUTIONS
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TO: The Honorable Judge Glen Whitley
The Honorable Betsy Price
The Honorable Jeff Williams
Jon Gustafson, WDB Chair
Workforce Solutions for Tarrant County
Board of Directors and Interested Parties

FROM: Judy McDonald

DATE: August 20, 2020

SUBJECT: **August 26, 2020 Workforce Development/Governing Board Meeting**

The Joint Meeting of Workforce Governing Board (WGB) and the Workforce Development Board (WDB) will be held at 9:00 a.m. on Wednesday, August 26, 2020, virtually via Zoom. The agenda and preparation materials are attached for your review.

Please contact me at (817) 413-4000 if you have questions or if I can be of assistance.

Enclosures

cc: Roy Brooks
Mike Doyle
Jungus Jordan
G. K. Maenius
Robert Shepard
Gracie Vega

WORKFORCE SOLUTIONS
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Joint WDB/WGB Meeting Agenda
9:00 a.m. August 26, 2020
Virtual Zoom Meeting

9:00 I. Call to Order……Judge Whitley/Jon Gustafson

9:02 II. Pledge of Allegiance/Texas Pledge……All

9:05 III. Invocation ……..Estrus Tucker

9:07 IV. Public Comments……Judge Whitley

9:10 V. Special Introductions, Recognitions & Awards……Jon Gustafson
- Texas Workforce Commission, Chairman Bryan Daniel (page 1)
- Board, Staff and Partner Recognition

9:20 VI. Approval of Consent Agenda Items (WDB) ……Jon Gustafson
- Approve the Minutes of the June 10, 2020 WDB Meeting (page 2)
- Approve the Chair, Vice-Chair and Second Vice-Chair Nominations for FY 2020-2021, in accordance with the Nominating Committee's Recommendation (page 6)
- Accept Committee Reports: Workforce Delivery Systems (page 7), Workforce Improvement (handout), Workforce Investment (handout) and Workforce Leadership (page 12)
- Approve the recommendation of the Leadership Committee to Adopt Essential Workers as a Priority Group for Child Care Eligibility (page 14)
- Approve the addition of 27-3091 Interpreters and Translators to the Board's Target List in accordance with the Workforce Improvement Committee's Recommendation. (page 15)

All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from the general order of business and considered in its normal sequence.

9:23 VII. Approval of Consent Agenda Items (WGB) ……Judge Whitley
- Approve the Minutes of the February 12, 2020 Joint WDB/WGB Meeting (page 19)
- Approve the Workforce Development Board Appointments and Re-Appointments (page 24)

All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda vote and then voted on as a separate action item.

9:25 VIII. WDB/WGB Consent Items ……Judge Whitley /Jon Gustafson
- Accept the June 2020 Financial Report (page 25)
- Approve a one-year extension to the Board's Legal Services agreement with Taylor, Olson, Adkins, Sralla & Elam, L.L.P., which will establish a new agreement end date of September 30, 2021 (page 27)
- Accept Report on Recent Solicitations for Grant Applications (SGA) (page 28)
- Accept the June 2020 Performance Report & Analysis (page 30)
- Accept the June 2020 Layoff Report (page 36)
- Authorize the Executive Director to award, negotiate, and execute a contract extension with C2 Global Professional Services, LLC to operate the Workforce Solutions for Tarrant County Career Centers from October 2020 through September 30, 2021, in accordance with the Workforce Delivery Systems Recommendation (page 40)
- Authorize the Executive Director to award, negotiate and execute a contract extension with Child Care Associates for the Management of the Tarrant County Child Care system for the period of October 1, 2020 through September 30, 2021, in accordance with the Workforce Delivery Systems Recommendation (page 41)

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WORKFORCE SOLUTIONS
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Joint WDB/WGB Meeting Agenda
9:00 a.m. August 26, 2020
Virtual Zoom Meeting

- Authorize the Executive Director to award, negotiate, and execute a contract extension with the Ancillary Service Providers from October 1, 2020 through September 30, 2021 in accordance with the Workforce Delivery Systems Committee Recommendation. (page 42)

All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda vote and then voted on as a separate action item.

9:30 IX. WDB/WGB Action Items ……..Judge Whitley /Jon Gustafson
- Accept the audit report prepared by Saunders and Associates for the Board's Fiscal Year 2019 annual audit (page 43)**…….....Gary Saunders**
- Approval of the Fiscal Year 2021 Budget in accordance with the Workforce Investment Committee Recommendation (page 48 and handouts) **…….....Jack Cummings**

9:40 X. Report from the WDB Chair…….....Jon Gustafson
- Workforce Development Board Update (page 49)
- TAWB Update (page 52)

9:50 XI. Report from the WGB Members (page 55)…….....WGB Members
- Judge Whitley (Tarrant County)
- Mayor Price (Fort Worth)
- Mayor Williams (Arlington)

10:25 XII. Executive Director's Report……Judy McDonald
- Communication & Outreach Report (page 56)
- Child Care Update

10:30 XIII. Discussion
- Workforce Development Board Member News and Updates (page 61)**……..Board Members**

10:35 XIV. Executive Session:

The Workforce Governing Board will now go into executive session in accordance with Section 551.074, Texas Government Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee who is neither the subject of the deliberation nor requested a public hearing.
- Executive Director's Evaluation
- Workforce Development Board Appointment Discussion

10:45 XV. Action Items ……Judge Whitley
- Approve Executive Director's Evaluation Recommendation (page 62)
- Approve the Workforce Development Board Appointment (page 63)

10:50 XVI. Adjourn the Joint WDB/WGB Meeting……..Judge Whitley/Jon Gustafson

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WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT/GOVERNING BOARD COMMUNICATION

Date: August 26, 2020

☐ Action Item
☒ Briefing Item
☐ Committee Report

Submitted by: Judy McDonald, Executive Director

Prepared by: Lacey Douglas, Communications & Events Unit Director

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Action Requested:

To welcome and hear from the Texas Workforce Commission Chairman and Commissioner Representing the Public, Bryan Daniel.

Discussion:
We would like to welcome Chairman Daniel to our meeting and look forward to his remarks. Below is his bio.

Bryan Daniel - Chairman and Commissioner Representing the Public

Bryan Daniel
Commissioner Representing the Public
2019 - Present

Bryan Daniel is the Chairman and Commissioner Representing the Public for the Texas Workforce Commission. Governor Greg Abbott appointed him to the three-member Commission on July 29, 2019.

Chairman Daniel serves as the representative for the public, promoting and supporting the growth of Texas' world-class employers and talented workforce. In this capacity, his office advances innovative workforce and economic development strategies in collaboration with our education partners, local leaders, and industry to preserve our competitive edge as the best place to work in the world.

Prior to his appointment, Chairman Daniel served as the Executive Director of the Office of the Governor Economic Development Division. He previously served as Vice President for Business Development at Agricultural Workers Mutual Auto Insurance Company and as the Texas State Director of Rural Development in President George W. Bush's administration.

Chairman Daniel is a graduate of Texas Tech University with a Bachelor of Science in agricultural communications and a Master of Science in agricultural education.

Fiscal Impact
None

WORKFORCE SOLUTIONS
FOR TARRANT COUNTY
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Workforce Development Board Meeting
June 10, 2020
Virtual Zoom Meeting
MINUTES

WDB Members Present:	Louise Appleman, Lillie Biggins, Carlos DelaTorre, Mike Doyle, Jerilyn Edmonds, Joan Grigsby, Jon Gustafson, Dr. Marie Holliday, Deb Jones, Jennifer Limas, Keith Muskrat, Rosa Navejar, Bruce Payne, Vickie Powell, Buddy Puente, Dr. DiAnn Sanchez, Leslie Scott, Tyrone Taylor, Raymond Todd, Estrus Tucker, and Gracie Vega
WDB Members Absent:	Mark Barberena, Dr. Marcelo Cavazos, Anthony Elmo, Mike Gerro, Susanne Malone, Sandra McKinney and Michael Smith
Staff Present:	Jack Cummings, Tracey Cummings, Lacey Douglas, Debby Kratky, Stephanie Longoria, Jauneen Maldonado, Melissa Mata-Valadez, Colton McDonald, Judy McDonald, Jann Miles and Jill Navarrete
Legal Counsel Present:	Carvan Adkins

I. Call to Order

Jon Gustafson called the Workforce Development Board (WDB) Meeting to order at 9:07 a.m. There was a quorum of members present.

II. Public Comments

There were no public comments at this time.

III. Special Recognition and Introductions

Mr. Gustafson shared news that Workforce Solutions' video submission created for the Texas Fatherhood Resource Hub was recently selected as the winner for the Fatherhood Coalition category. The formal announcement will be on June 12, 2020 during the first Texas Fatherhood Friday Virtual event hosted by Child and Family Research Partnership at University of Texas Austin. Mr. Gustafson congratulated Mervil Johnson, Community Collaborations Manager for Workforce Solutions for Tarrant County (WSTC). Mr. Johnson oversees the Fatherhood Program on behalf of WSTC.

Mr. Gustafson then reported that the Board's audit was recently completed by Saunders & Associates, and a "clean" audit report is expected. When the official written notice is received it will be shared with board members. Mr. Gustafson then recognized and thanked the Board's Finance and Contracts departments for their diligent work in preparing for the audit.

IV. Approval of Consent Agenda Items

It was moved by Estrus Tucker and seconded by Leslie Scott to approve the amended Consent Agenda Items which included the following:

- **Approve the Minutes of the February 12, 2020 WDB/WGB Meeting**
- **Accept the March 2020 Performance Report and Analysis**
- **Accept the March 2020 Layoff Report**
- **Accept the April 2020 Financial Report**
- **Authorize the Executive Director to take necessary program policy action in response to disaster declarations on the national, state, or local level affecting Tarrant County, Texas, as well as in resulting special funding grants, that is deemed necessary for the implementation of effective response.**
- **Approve the work search requirement recommendation**

The motion carried unanimously.

V. Briefing Items

Mr. Gustafson introduced Dr. Shannon Ydoyaga, Vice President of Academic Affairs for Tarrant County College South Campus. Dr. Ydoyaga proceeded to provide a briefing on new training opportunities being offered at Tarrant County College (TCC) including Heavy Equipment Operator, Pipefitter, Diesel Mechanic and Lineman programs. She also fielded questions from board members regarding occupational and industry growth, financial aid opportunities and enrollment requirements.

VI. Action Items

The WDB Action Items included the following:

- **Approve the additions to the Board's Target Occupations List**
  - **Equipment Operators**
  - **Electrical Power-Line Installers and Repairers**
  - **Electro-Mechanical Technicians**
- **Approve the report on recent Solicitations for Grant Applications (SGA)**

Mr. Gustafson introduced Jann Miles, Planning Director for Workforce Solutions for Tarrant County, to present information on middle-skill jobs, the demand for those occupations within Tarrant County and the proposed occupations for addition to the Board's Target Occupation List. Bruce Payne, Board Member and Workforce Improvement Committee Chair, provided some additional background information. Ms. Miles then responded to questions from board members regarding the application and/or referral process and minimum education requirements for target occupation training programs offered by TCC.

It was moved by Bruce Payne and seconded by Leslie Scott to approve the following Action Item:

- **Approve the additions to the Board's Target Occupations List**
  - **Equipment Operators**
  - **Electrical Power-Line Installers and Repairers**
  - **Electro-Mechanical Technicians**

The motion carried unanimously.

Mr. Gustafson introduced Judy McDonald, Executive Director of Workforce Solutions for Tarrant County, to provide information on the next action item on the agenda.

Ms. McDonald discussed the recent opportunities for grant funds in response to the COVID-19 pandemic. The Board was recently awarded two COVID-19 related grants from the Texas Workforce Commission (TWC). The Disaster Recovery Dislocated Worker Grant-COVID, which will be used for Contact Tracers in coordination with the Tarrant County Health Department, and the Texas Health and Human Services Department, and the WIOA Additional Pandemic Response-COVID-19 Activities Grant, which will be used to facilitate technology needs to ensure the seamless delivery of services during the pandemic recovery. Ms. McDonald advised the board that two additional federal grant applications have and/or will be submitted. The Department of Labor Re-Entry Grant application has been submitted. The Department of Health and Human Services Responsible Fatherhood Grant application is in development and will be submitted by July 1, 2020.

It was moved by Lillie Biggins and seconded by Bruce Payne to approve the following Action Item:

- **Approve the report on recent Solicitations for Grant Applications (SGA)**

The motion carried unanimously.

VII. Report from the Chair

Mr. Gustafson advised everyone that the meeting evaluations summary from the February meeting was included in their packet and asked that board members complete the current evaluation which will be emailed to them following the conclusion of the meeting.

VIII. Executive Director's Report

Ms. McDonald began her report by recognizing Board Member DiAnn Sanchez who will be leading a presentation on "10 Steps to Re-opening Your Business" to the Hispanic Chamber of Commerce today. She then recognized Board Vice Chair Gracie Vega on the recent rapid work the Gaylord Texan Resort and TCC completed to apply for a Skills Development Grant that they were successfully awarded. Ms. McDonald invited Ms. Vega to give an overview of the of grant and application process. Ms. Vega thanked board staff and TCC staff for their collaboration and quick work on the grant submission prior to giving the overview.

Ms. McDonald continued her report by highlighting a few items in the Communications & Outreach Report including a summary of the recent Virtual Employer Town Hall hosted with TWC Commissioner Aaron Demerson, the website upgrade and the new JOBS NOW! 2020 listing of available jobs in Tarrant County. She also noted that the Workforce Call Center has been in high demand fielding unemployment and workforce services inquiries.

Ms. McDonald then invited Jill Navarrete, Assistant Director of Workforce Solutions for Tarrant County, to provide a brief summary of the COVID-19 impacts to Workforce Solutions and Jack Cummings, Senior Officer of Workforce Solutions for Tarrant County, to provide an overview of the current Re-Opening Plan.

Ms. Navarrete gave an overview of workforce system happenings since the beginning of the COVID-19 pandemic including the transition and training implemented to facilitate over 150 employees working from home. She also commended Call Center staff for their dedication and hard work. The number of calls received doubled in the months of March and April. Ms. Navarrete noted that the majority of calls were Unemployment Insurance (UI) related. In addition, sixteen (16) employment services staff were released to assist TWC UI System temporarily. Focus has now turned to outreaching UI claimants to inform them about the services Workforce Solutions provides as well as our community partners. Virtual Services have been established and implemented. Adult Education has also moved to a virtual platform. Ms. Navarrete concluded by providing information on Child Care services, changes and funding.

Ms. McDonald then proceeded with the update on re-opening plans. She directed everyone to page 41 in their packet which detailed the plan submitted to TWC. The plan begins with re-opening one workforce center at a time on a staggered timeline. The first center to re-open will be the Resource Connection Workforce Center on June 15, 2020. Services will initially be offered as curbside services and by appointment only. Processes and protocols are in place to ensure the safety of staff and clients. Mr. Cummings added information about the phased approach to re-opening and returning to normal operating procedures. He advised the board that this will be a fluid process and will be in line TWC, state and federal guidelines as the pandemic dictates going forward.

IX. Announcements

Mr. Gustafson invited board members to share any updates or information they had.

- Lillie Biggins commented on the kindness being seen during the pandemic.
- Buddy Puente commented on the uncertainty of reopening schools.
- Mike Doyle commented on the recent onboarding of dental clinic staff for Cornerstone.

X. Adjourn

Mr. Gustafson noted that there will not be a board meeting in July.

The next meeting will be a joint Workforce Development Board/Workforce Governing Board Meeting scheduled for August 26, 2020 at 9:00 a.m. at Lena Pope. Information will be provided if the location or format change due to the COVID-19 Pandemic.

There being no further business, the WDB meeting was adjourned at 10:32 a.m.

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT BOARD COMMUNICATION

Date: August 26, 2020

☑ **Action Item** **Submitted by:** Carlos De La Torre, Nominating Committee Chair
☐ **Briefing Item**
☐ **Committee Report** **Prepared by:** Lacey Douglas, Communications & Events Unit Director

Action Requested:
Approve the Chair, Vice-Chair and Second Vice-Chair Nominations for FY 2020-2021, in accordance with the Nominating Committee's Recommendation

Background:
The Nominating Committee, composed of Lillie Biggins, Carlos De La Torre (chair), Joan Grigsby and Estrus Tucker met on July 13, 2020 for the purpose of recommending to the Workforce Development Board a Chair, Vice-Chair and Second Vice-Chair to serve for the next fiscal year.

The Chair of the WDB shall be elected from its private-for-profit members and a Vice-Chair and Second Vice-Chair shall be elected from the membership at large on an annual basis. The newly elected officers will assume their position on the first day of the new fiscal year (October 1st). The person elected for such office shall serve until the next annual election. Officers may be re-elected; however, they may serve only three consecutive full year terms.

The Nominating Committee would like to recommend the following Officers be appointed:

- Gracie Vega to serve as Workforce Solutions for Tarrant County Board Chair
- Tyrone Taylor to serve as Workforce Solutions for Tarrant County Board Vice-Chair
- Joan Grigsby to serve as Workforce Solutions for Tarrant County Board Second Vice-Chair

In accordance with the Board Bylaws, a letter was mailed to all Workforce Development Board Members on July 20, 2020 requesting that any additional nominations may be made in writing by any member to the Nominating Committee Chair no later than fifteen (15) calendar days before the election, provided prior consent of the nominee has been secured. The Chair will mail to all members a list of all additional nominees for each office at least eight calendar days before the election.

No additional nominations were made in writing by any member to the Nominating Committee Chair.

Fiscal Impact:
None

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT BOARD COMMUNICATION

Date: August 26, 2020

☐ Action Item
☒ Briefing Item
☒ Committee Report

Submitted by: Mike Doyle, Committee Chair

Prepared by: Tracey Cummings, Workforce Systems Manager

Goal 6
Improve the quality of the future workforce to ensure that Tarrant County businesses have A longer-term, vibrant, and qualified talent pipeline.

Goal 7
Expand the talent pool available to Tarrant County employers by reaching, serving and preparing untapped talent markets.

Goal 8
Continue to improve the workforce services delivery system to increase the number of Tarrant County workforce system customers employed at higher wages.

Action Requested:

Accept the August 13, 2020 Workforce Delivery Systems Report.

Discussion:

Approval of Minutes from the February 20, 2020 Committee Meeting

The Committee unanimously approved the minutes from the February 20, 2020 Committee Meeting with a minor typographical change.

Approve a recommendation to forward to the full Board to authorize the Executive Director to award, negotiate, and execute a contract extension with C2 Global Professional Services, LLC to operate the Workforce Solutions for Tarrant County Career Centers from October 2020 through September 30, 2021.

Brenda Harrist, Programs Oversight Director presented the recommendation to forward to the full Board to authorize the Executive Director to award, negotiate and execute a contract extension with C2 Global Professional Services, LLC to operate the Workforce Solutions Tarrant County Career Centers from October 2020 through September 30, 2021.

Ms. Harrist informed the Committee that C2 Global Professional Services, LLC (C2) is currently in its eighth year of managing Tarrant County's Career Centers and nearing the end of the third year of the second procurement. She explained that the terms of the procurement underlying this contract allow the contract to be renewed annually for up to a total four years, contingent upon satisfactory performance and availability of funds.

She noted that the recommendation, if approved would be sent to the full Workforce Development Board on August 26, 2020.

Ms. Harrist discussed that the Workforce Centers continue to operate and serve customers during the COVID-19 Pandemic. In addition, she discussed the performance standards and what Board staff are doing to address the failing measures.

After some discussion and questions, the Board made a motion to approve the recommendation to forward to the full Board to authorize the Executive Director to award, negotiate, and execute a contract extension with C2 Global Professional Services, LLC to operate the Workforce Solutions for Tarrant County Career Centers from October 2020 through September 30, 2021.

Approve a recommendation to forward to the full Board to Authorize the Executive Director to award, negotiate and execute a contract extension with Child Care Associates for the Management of the Tarrant County Child Care system for the period of October 1, 2020 through September 30, 2021.

Lisa Witkowski, Child Care Program Director, presented the recommendation to renew the Child Care Associates contract for the management of the Tarrant County Child Care System.

She noted that based on the exceptional contract performance and monitoring reports, board staff would like to recommend The Board exercise the option of the extending the contract for an additional year.

She noted that Board staff will negotiate program and budget modifications for a final contract after Board approval. Budget amounts will be consistent with current program budget requirements and available funds from The Texas Workforce Commission (TWC)

After some discussion and questions, the Committee Members approved the recommendation to forward to the full Board to Authorize the Executive Director to award, negotiate and execute a contract extension with the Child Care Associates for the management of the Tarrant County Child Care system for the period of October 1, 2020 through September 30, 2021.

Approve a recommendation to forward to the full Board to authorize the Executive Director to award, negotiate and execute contract extensions with the Ancillary Contractor for the period of October 1, 2020 through September 30, 2021.

Ms. Tabitha Smith-Moore, Program Oversight Manager presented the recommendation to forward to the full Board to authorize the Executive Director to award, negotiate and execute contract extensions with the Ancillary Contractors from the period of October 1, 2020 through September 30, 2020.

Ms. Smith-Moore noted that the Board is currently contracting with three community-based organizations to provide specialized niche services for our Adult and Youth customer population. These services are intensive, highly specialized and do not duplicate the services available in our Workforce Centers. Examples of the services include, but are not limited to, disability services, mentoring programs, education offered concurrently with Paid Work Experience and removal of intensive barriers to employment. She noted that the board

currently contracts with Goodwill Industries of Fort Worth, Pathfinders of Tarrant County, Inc. – Mentoring and The Women's Center of Tarrant County, Inc.

She articulated that the first year of services under the existing contracts were provided based on the Requests for Proposals (RFP's) that were issued for the fiscal year beginning 10/1/19. The contracts include an option to renew for two additional years. She noted that we are entering the second year under the current RFP and are recommending that all providers be extended with the same or similar funding levels.

Performance: All Ancillary contractors are projected to meet or exceed their contracted service levels and customer served targets. Currently there are no compliance findings. She also noted that there will be minimal changes to the Statements of Work for all Ancillary contracts. At this time, she noted that there should be sufficient funding available.

After some discussion and questions from Committee Members, The Committee approved the recommendation to forward to the full Board to authorize the Executive Director to award, negotiate and execute contract extensions with the Ancillary Contractors for the period of October 1, 2020 through September 30, 2021.

Texas Workforce Commission June Performance Report

Doug Arnold presented the WIOA Board performance status for the month of June 2020.

He noted that the board area is currently meeting or exceeding 11 of the 15 reported contracted performance measures being reported on the June 2020 MPR.

He informed the Committee that extensive efforts are currently underway to correct the problems that have resulted in not meeting four of the contracted performance standards that Board expects from our Workforce Center Provider, C2 Global Professional Services.

C2 Staff from high performing areas continue to revisit best practices and provide technical assistance in a variety of areas to Tarrant County Contractor Staff.

Mr. Arnold noted that Board staff will continue to support C2's efforts to meet all performance measures.

Choices Full Work Rate: There are some factors that contributed and are continuing to contribute to impact the performance. Starting March 2020, the COVID- 19 Pandemic started which caused business closures, limited employment opportunities and child care challenges. In addition, historically November through January are lower performance rate months. To overcome these challenges, the remaining year through September allows for the rate to increase throughout the performance year. Due to all the adversity, this is not the case for this year.

TWC recognized the impact of the COVID Pandemic and held a Conference Call with all the Workforce Boards. TWC shared with the Boards, they are looking at options for yearend performance which included a waiver or shortening the performance period prior to the start the

of COVID Pandemic. Boards should have TWC's decision in the future. As stated in the communication, we are not expecting to meet the year end performance.

Employed/Enrolled – Youth Q2: This performance is too close to call year end performance. C2 submitted some data changes to Texas Workforce Commission to possibly increase performance. Currently, this performance is less than 1% of meeting.

WIOA Dislocated Worker – Credential: This performance is too close to call year end performance. C2 submitted some data changes to Texas Workforce Commission to possibly increase performance. Currently, this performance is less than 1% of meeting.

WIOA Youth – Credential: We believe the service strategy done was not the best option in 2018. Since that period, we have changed the strategy which should improve performance overtime. As stated in the communication, as of now we are not expecting to meet the year end performance.

Briefing from Collaborative Group

Adult Education & Literacy

Jauneen Maldonado presented the Adult Education and Literacy (AEL) Consortium report and update. She noted the AEL program has completed year two of the new grant on June 30, 2020. She articulated that they ended the year serving a total of 4,613 participants with the 12+ hours. She indicated it was short of their 6,707 target for the year but was understandable due to the pandemic. They served 278 Integrated Education and Training (IET) students by providing trainings that ended in an Industry Recognized Credential. Additionally, 274 participants in Intensive services in Workplace Literacy or ESL for professionals. She noted that the new targets for 2020-21 program year that started on July1, 2020 had not yet been received.

Ms. Maldonado also noted that in the pandemic situation they are providing 126 AEL classes along with three training cohorts. Currently they are doing training in Phlebotomy, CDL and certified translator. With the next training cohort, they plan on doing training in EKG which is scheduled to start on September 10, 2020. She announced that they continue to work closely with their Tarrant County College (TCC) partners to monitor the situation and find solutions to continue the Adult Vocational Academy Model to support the participant success. The second Academy was launched, which is the Adult Vocational Academy of Entrepreneurship, in January 2020. They are also working with TCC to create remote curriculum so that the students can complete the academy online. The next cohorts for the academies will take place out in the community at various training providers to that students can continue co-enrollment and provide the support needed to assist with completions.

Ms. Maldonado stated that AEL continues to look for ways to adapt to the new learning environment and ensure that they are providing education and training to assist participants to get moving in their career pathway.

Monitoring Update

Mr. Doug Arnold updated the Committee on the Texas Workforce Commission's Annual monitoring visit conducted July 27-31, 2020.

He noted that the visit was conducted remotely due to the pandemic. He noted the review was completed on-line and communications were conducted with local staff through webcast.

He noted that there were no concerns with the report results and that staff would provide the TWC final monitoring report at a future meeting date.

He also noted that The Board's in-house Monitoring Team conducted their annual program reviews. He noted that there were some issues identified by his team for the TANF and SNAP programs and that C2 submitted their plans to address the issues. He noted a follow-up review will be conducted to measure the success of the C2 improvement plans.

Miscellaneous Workforce Update

Judy McDonald, Executive Director, provided a Workforce Update. She noted that TWC had some staffing changes. She noted we have a new TWC Commissioner Chairman and with Larry Temple's passing, we have a new Executive Director. She indicated that as everyone is adapting to their roles there has been more communication and reporting with TWC. She stated that she invited the new chairman to attend the Workforce Governing/WDB meeting in August. She asked Board Members to send any questions or topics they may want to hear about from the Chairman.

Calendar Items/updates

Lacey Douglas presented the Upcoming Meetings/Events. She noted that the WGB/WDB meeting will be held via zoom on August 26, 2020 at 9:00 a.m.

Adjourn/Next Meetings

The next meeting will be held on November 19, 2020 at noon.

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT BOARD COMMUNICATION

August 26, 2020

☒ Action Item
☐ Briefing Item
☒ Committee Report

Submitted by: Jon Gustafson, WDB Chair

Prepared by: Lacey Douglas, Communications & Events Unit Director

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Committee Goals:

Goal # 1
Enhance Governing and Workforce Boards' leadership in meeting the mission of improving workforce quality to support economic development.

Goal # 2
Advance a Workforce Intelligence system to achieve vertical and horizontal alignment with Tarrant County employer and targeted industry demand.

Action Requested:

Accept the July 17, 2020 Leadership Committee Report.

Discussion:

Action Item(s):

- Approval of Board Child Care Eligibility Priority for Essential Workers
    - Ms. Lisa Witkowski, Child Care Director presented the action item to the committee, below are the highlights:
        - On March 24, 2020 TWC Commission approved streamlining eligibility processes for COVID Essential Workers to enable the state to rapidly respond to critical infrastructure needs during the disaster.
        - Essential Workers were given three months of free child care to allow time for the parents to find continued child care options.
        - The three-month time period is now nearing an end for these workers. During this process, some of the workers were on our child care wait list and would be eligible for At Risk funding but cannot be rolled over due to Essential Worker rules.
        - Now these parents will loose their care. It is not possible to review the essential worker cases for At Risk care due to the fact it was self-attest for placement and had a higher income scale than the 85% SMI requirement.
        - TWC allows a board to adopt a priority group as deemed important to our area.
        - Due to the fact that child care coordinates with the community and other federal grants we apply for, a rule was added to allow for these programs to be rolled over into At Risk if they meet income eligibility guidelines.
        - At this time Ms. Witkowski believes about 30% of this group will be eligible. Encompassing this group will not hurt our performance and is something we can fund.

Workforce Centers Re-Opening Update

Judy McDonald provided an update to the Leadership Committee of our current state of the Workforce Centers opening and our ongoing plan. Some of the highlights include:

- A quick review of our Re-Opening Plan, how things will be handled in the workforce centers when they do open for in person services.
- We had moved to re-open and right after we started to roll out that plan the cases in our County spiked.
- At this time, we have decided due to the pandemic numbers increasing that we would not open the workforce centers for in person services at this time.
- Our Contractor is holding weekly Town Hall meetings to make sure all the staff stay updated and that they have an outlet to share questions and concerns.
- We have increased our outreach, sharing the message that we are here to help, assisting with WorkInTexas Registrations, more one-on-one virtual appointments, we have moved our Welcome and Information Session and MAPS Workshop Series Virtual. The focus has been on assisting people to get ready to get back to work. We have even purchased a virtual job fair platform to allow us to continue to provide job fairs as people are looking to get back to work.
- During the pandemic, we have been providing remote services. We will also continue to provide curbside services to those customers who need to pick up support services, sign documents, etc.
- Ms. Witkowski also provided insight into how the child care facilities are handling this pandemic and keeping staff and the children at the centers safe.

Workforce Updates

- Lacey Douglas, Communications & Events Unit Director gave a quick Communications and Outreach Update sharing highlights and numbers from our first Virtual Job Fair as well as some of the work being highlighted on our social media.
- Mike Doyle, asked about the possibility of working with local churches who might have job seekers who need access to computers, and them hosting spots for job seekers to log on to the job fair. Everyone loved that idea and Lacey will work with Mr. Doyle to see how we can make that happen.

With no further action the meeting was adjourned.

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT BOARD COMMUNICATION

Date: 08/26/2020

☒ **Action Item** **Submitted by:** Lisa Witkowski, Child Care Program Director
☐ **Briefing Item**
☐ **Committee Report** **Prepared by:** Lisa Witkowski, Child Care Program Director

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Action Requested:

Approve the recommendation of the Leadership Committee to Adopt Essential Workers as a Priority Group for Child Care Eligibility

Background

This item was presented and discussed at the July 17, 2020 Leadership Committee Meeting.

On March 11, 2020, the World Health Organization declared coronavirus disease 2019 (COVID-19) a global pandemic. Many child care programs are closing or reducing capacity due to illness and public health risk mitigation measures. However, many essential workers continue to require child care to support vital community infrastructure and response efforts during the outbreak. Essential workers are needed to provide essential services, most critically in health care and emergency services, but also across other industry sectors.

On March 24, 2020 TWC Commission approved streamlining eligibility processes for COVID Essential Workers to enable the state to rapidly respond to critical infrastructure needs during the disaster. To ensure efficient enrollment of affected families and establish a state income threshold for COVID Essential Workers and require parents to self-attest that they are below the threshold of approximately 150% of the state's median income (SMI). Essential Workers were given three months of free child care to allow time for the parents to find continued child care options.

Discussion

The three-month time period is now nearing an end for these workers. During this process, some of the workers were on our child care wait list and would be eligible for At Risk funding but cannot be rolled over due to Essential Worker rules. Now these parents will loose their care. It is not possible to review the essential worker cases for At Risk care due to the fact it was self-attest for placement and had a higher income scale than the 85% SMI requirement.

However, there is another option the Board can put into place based on our current approved rules. TWC allows a board to adopt a priority group as deemed important to our area. Due to the fact that child care coordinates with the community and other federal grants we apply for, a rule was added to allow for these programs to be rolled over into At Risk if they meet income eligibility guidelines. We currently apply this rule to WIOA Youth, Fatherhood Grant, and Catholic Charities.

As this funding ends, these parents will be accessed to see if they are eligible to be rolled over into At Risk funding. This is consistent with how we currently operate our program. There are approximately 1,500 children being served in this category that will time out now through September. It is our estimation that only approximately 35% will be eligible for a total of about 500 children. We currently have At Risk funding to cover these children.

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT BOARD COMMUNICATION

Date: August 26, 2020
Pending the approval of the Workforce Improvement Committee on 08/19/20

☒ Action Item
☐ Briefing Item
☒ Committee Report

Submitted by: Bruce Payne, Improvement Committee Chair

Prepared by: Jann Miles, Planning Director

Action Requested:
Approve the addition of ***27-3091 Interpreters and Translators*** to the Board's Target List in accordance with the Workforce Improvement Committee's Recommendation.

Discussion:

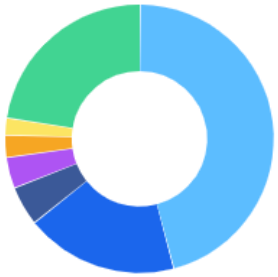
This occupation is strategically utilized within our Adult Education and Literacy program for high functioning English as a Second Language Learners.

About the Occupation:

- Interestingly, our area is under-served in this specific occupation in comparison of other area's our size. This lower than expected supply may make it more difficult to find candidates. The gap between expected and actual employment is expected to increase over the next 5 years. The gap between the national average and Tarrant County for this occupation is 9% by 2023.

- A review of **industry hiring** reveals that Education and Hospitals (Local Govt) account for over 18% of those employed in this occupation. This the JPS Network as well as local ISDs. When adding in the other Tarrant Co. hospitals, just over 23% of this occupation in working in our local medical or educational settings.

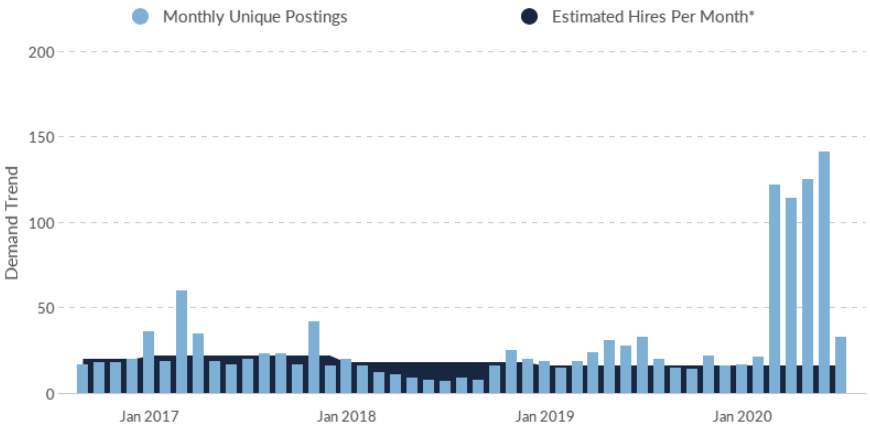
Most Jobs are Found in the Other Professional, Scientific, and Technical Services Industry Sector



Industry	% of Occupation in Industry (2019)
Other Professional, Scientific, and Technical Services	45.8%
Education and Hospitals (Local Government)	18.4%
General Medical and Surgical Hospitals	4.7%
Scheduled Air Transportation	3.7%
Federal Government, Military	2.7%
Local Government, Excluding Education and Hospitals	2.0%
Other	22.6%

Job Posting Intensity

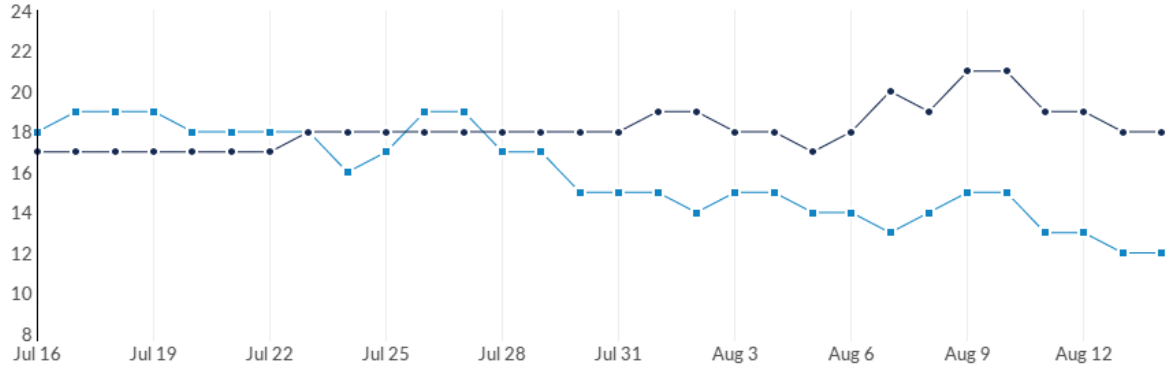
While the monthly unique job postings were 55, the average monthly hires were 16 from August 2019 to July 2020. There were 49 employers competing in Tarrant County for applicants in this occupation in the last 12 months; and overall, 207 unique job posting over a 64-day median duration. This is 30 days longer than is typical in our region.



Occupation	Avg Monthly Postings (Aug 2019 - Jul 2020)	Avg Monthly Hires (Aug 2019 - Jul 2020)
Interpreters and Translators	55	16

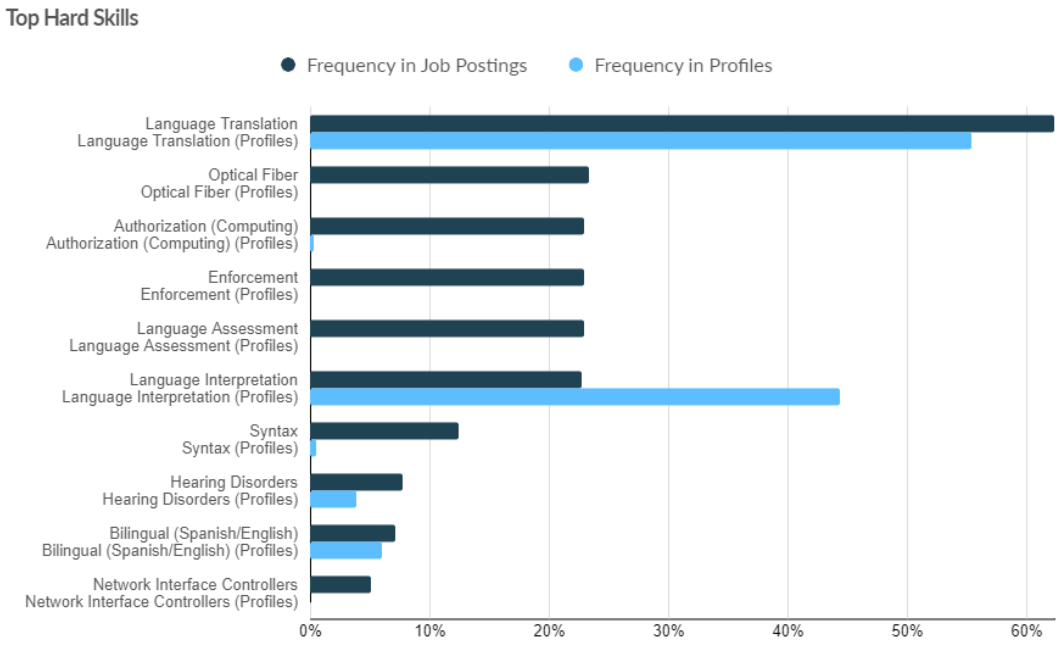
*A hire is reported by the Quarterly Workforce Indicators when an individual's Social Security Number appears on a company's payroll and was not there the quarter before. Emsi hires are calculated using a combination of Emsi jobs data, information on separation rates from the Bureau of Labor Statistics (BLS), and industry-based hires data from the Census Bureau.

Last 30-day Job Posting Activity
The job posting activity for Translators is up 50% over this time in 2019. The black line represents 2020, the blue line is 2019 for the same time period.



- **Skills by Job Postings**

Language Translation is the number one Hard Skill required in these job postings.

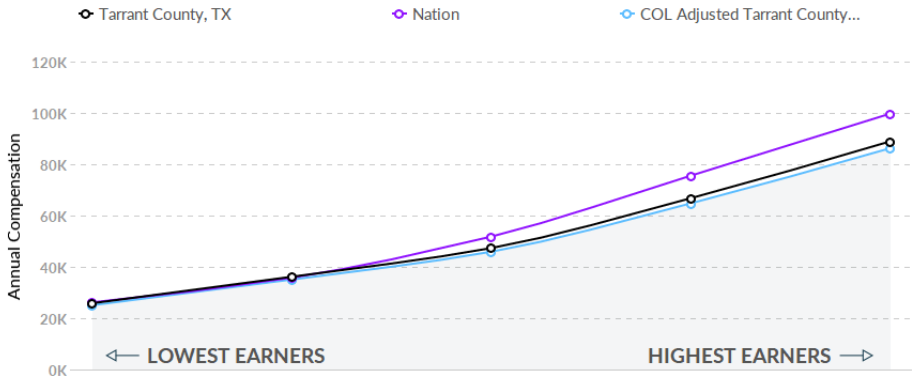


- **Wages**

The median wage for this occupation in Tarrant County is $47,304.00 or $22.74/hr.

Talent Is 9% Cheaper, While the Cost of Living May Make Attraction Difficult

In 2019, the median compensation for Interpreters and Translators in Tarrant County, TX is $47,304. Based on the national median wage of $51,762 for this position, this means you will spend about 9% less to employ Interpreters and Translators here. However, their actual purchasing power will be 11% less than the national median when we adjust for regional cost of living (which is 3% higher than average). This may make it harder to attract talent to the region at this price.



Advertised Salary

There are 21 advertised salary observations (10% of the 207 matching postings).

$41.6K

Median Advertised Salary

This is $5.7K below the government recorded median salary for Interpreters and Translators in Tarrant County, TX.

Fiscal Impact: The Target List defines the occupations, and the credentials along career pathways leading to those occupations, for which Workforce Innovations and Opportunity Act (WIOA) training dollars may be used.

WORKFORCE SOLUTIONS FOR TARRANT COUNTY

A proud partner of the AmericanJobCenter network

Joint WDB/WGB & Awards Meeting
February 12, 2020
The Fort Worth Botanic Gardens (Rose Room) - 3220 Botanic Gardens Blvd., Fort Worth, TX 76107

MINUTES

WGB Members Present:	Tarrant County Judge Glen Whitley, Mayor Betsy Price and Arlington Mayor Jeff Williams
WDB Members Present:	Mark Barberena, Lillie Biggins, Dr. Marcelo Cavazos, Carlos De La Torre, Mike Doyle, Anthony Elmo, Mike Gerro, Joan Grigsby, Jon Gustafson, Michael Klein, Jennifer Limas, Keith Muskrat, Bruce Payne, Buddy Puente, Dr. DiAnn Sanchez, Leslie Scott, Tyrone Taylor, Raymond Todd, Estrus Tucker and Gracie Vega
WDB Members Absent:	Louise Appleman, Jerilyn Edmonds, Dr. Marie Holliday, Deb Jones, Susanne Malone, Sandra McKinney, Rosa Navejar, Victoria Powell and Michael Smith
Staff Present:	Jennie Adams, Nicole Allen, Nick Almendarez, Daphne Brookins, Shauna Camp, Jack Cummings, Tracey Cummings, Kristi Davis, Pat DeWitt, Lacey Douglas, Esmeralda Garcia, Kay Gollihugh, Steven Gonzalez, Brenda Harrist, Mervil Johnson, Stephanie Longoria, Colton McDonald, Judy McDonald, Rikki McDonald, Jann Miles, Jill Navarrete, Renee Parker, TaShunda Scott, Tabitha Smith-Moore, Deborah Tolin, Mark Tristan and Limous Walker
Legal Counsel Present:	Carvan Adkins

I. Call to Order

Judge Glen Whitley called the Workforce Governing Board (WGB) Meeting to order at 9:00 a.m. There was a quorum of members present.

Jon Gustafson called the Workforce Development Board (WDB) Meeting to order at 9:01 a.m. There was a quorum of members present.

II. Pledge of Allegiance/Texas Pledge

Judge Whitley led the assemblage in the pledges to the American and Texas flags.

III. Invocation

Estrus Tucker led the assemblage in the invocation.

IV. Public Comments

There were no public comments at this time.

V. Special Recognitions and Introductions

Mr. Gustafson introduced Mr. Aaron Demerson, Texas Workforce Commission's new Commissioner Representing Employers and invited him to say a few words.

Commissioner Demerson briefed everyone on his five areas of work and focus in 2020 after thanking Judy McDonald, Executive Director, for the invitation to attend the Board Meeting and Awards celebration. The five areas include internships, foster care, employers (women, minority and small businesses), people with disabilities and veterans. He concluded his comments by challenging everyone to think big, make progress and be intentional with their work.

Mr. Gustafson then welcomed and thanked staff of local/state and national representatives attending today's meeting.

Judge Whitley thanked and recognized twenty-one Workforce Development Board Members for their years of service to the board from five to 20+ years.

Judge Whitley then recognized board staff also hitting major anniversary milestones including 5 years, 15 years and 20 years. Additionally, he recognized all of the Veterans attending the meeting.

VI. Approval of Joint WDB/WGB Consent Agenda Items

It was moved by Workforce Governing Board Member Mayor Betsy Price and seconded by Mayor Williams to approve the Joint WDB/WGB Consent Agenda.

It was moved by Workforce Development Board Members Dr. Marcelo Cavazos and seconded by Carlos De La Torre to approve the Joint WDB/WGB Consent Agenda.

The motions carried unanimously.

The Joint Consent Agenda included the following:

- **Accept the November 2019 Performance Report and Analysis**
- **Accept the December 2019 Layoff Report**
- **Accept the December 2019 Financial Report**
- **Approve the Fiscal Year 2020 Budget Revision #1 in accordance with the Workforce Investment Committee's recommendation.**
- **Accept the report on recent Solicitations for Grant Applications (SGA)**

VII. Approval of Consent Agenda Items (WGB)

It was moved by Workforce Governing Board Member Mayor Betsy Price and seconded by Mayor Jeff Williams to approve the Consent Agenda Items for the WGB which included the following:

- **Approve the Minutes of August 28, 2019 WGB/WDB Meeting**
- **Accept the Workforce Governing Board Meeting Calendar**
- **Accept the Workforce Development Board Update Report**

The motion carried unanimously.

VIII. Approval of Consent Agenda Items (WDB)

It was moved by Workforce Development Board Members Estrus Tucker and seconded by Bruce Payne to approve the Consent Agenda Items for the WDB which included the following:

- **Approve the Minutes of the December 11, 2019 WDB Meeting**
- **Accept Committee Reports: Workforce Investment (handout) and Workforce Leadership (handout)**

The motion carried unanimously.

IX. WGB Workforce Discussion

Mr. Gustafson invited the Workforce Governing Board to share updates and initiatives for their respective cities and communities that connect to our workforce development efforts.

Judge Whitley commented on the tremendous growth in Tarrant County and the strong supply of workers and workforce development in our area. He also thanked board members and board staff for their work and contributions to the growth and development of Tarrant County. Judge Whitley concluded his comments by encouraging attendees to complete and promote the upcoming US Census.

Mayor Price covered several highlights for Fort Worth including the recent Stock Show and Rodeo held at the new Dickies Arena, Fort Worth's status as a finalist for a $35 million Choice Neighborhood HUD Grant, changes in technology and the jobs needed in those areas as well as the recently held City Council Retreat to look at what is in store for Fort Worth in 2030 and 2040. She noted that Fort Worth is the 13th largest city and has the second highest percentage of households with school aged children in America. Mayor Price then commented on the continued issue and efforts in the childcare arena. She concluded by thanking everyone for their work to help grow both Fort Worth and the region and mentioned that there will be a few additional announcements made at her upcoming State of the City Address.

Mayor Williams commented on the collaboration between cities in Tarrant County that contributes to the success of the region. He highlighted the upcoming move of Six Flags' Global Headquarters to Globe Life Park, the use of the stadium by the XFL Renegades, professional soccer and high school football. Mayor Williams also noted the beginning of

Phase 2 for the Texas Live! Complex which includes lofts and a hotel and convention center being built and opened by Leows. He also gave brief updates on the UPS Distribution Center, FedEx, Summit Auto Parts, Bell Research Facility and Marketing Center and Rent the Runway. Mayor Williams thanked board member Bruce Payne for his work as the City of Arlington's Economic Development Director. He then continued with additional updates on Arlington Independent School District's training facility, GM's expansion and the fast-growing industry of Esports. Mayor Williams concluded his update with information on the recently awarded National Medal of Honor Museum to be located in Arlington.

X. Report from the WDB Chair and Executive Director

Mr. Gustafson provided a brief update on recent Board news and the Texas Association of Workforce Boards (TAWB) meeting held in Austin, Texas, February 9-10, 2020. Mr. Gustafson and Board Member Leslie Scott attended the meetings along with Judy McDonald, Executive Director. He then provided an overview of the Strategic Planning Session that was held on December 11, 2019 and the Executive Summary and Report included in the handouts packet. Mr. Gustafson also commented on the recent meeting with US Secretary of Labor Eugene Scalia hosted by the Fort Worth Chamber of Commerce on February 5, 2020 that he attended with Mayor Price, Ms. McDonald and Board Member Rosa Navejar along with other local employers and educators. He concluded by encouraging board members to complete their meeting evaluation forms for today's meeting.

Ms. McDonald directed everyone's attention to Workforce Solutions for Tarrant County Decade in Review video. Following the presentation of the video, Ms. McDonald briefly discussed the Communications & Outreach Report as well as the Executive Director Newsletter and Tarrant Works Report. She then provided an Adult Education and Literacy update and announced that Workforce Solutions for Tarrant County was recently recognized as a "Best Place to Work for Working Parents." Ms. McDonald concluded her report with information on the upcoming US Census and the boards efforts to assist with promotion, hiring and training.

XI. Workforce Awards and Recognitions

The Annual Awards presentation proceeded along with a video announcing and highlighting award winners and partners. Each award recipient was invited to share a few words and remarks. Awards presented and/or recognized included the following:

- **Large Employer of the Year/Employer Award of Excellences** from Texas Workforce Commission – awarded to **Gaylord Texan Resort & Convention Center**.
- **Industry Consortium Champion** – awarded to **DFW Aerospace Consortium**.
- **Employer Education Champion** – awarded to **Texas Health Resources, Cook Children's, JPS Health Network, Regency Integrated Healthcare Services, Fort Worth Transitional Care Center, Bell, Flex-N-Gate Corporation and Klein Tools**
- **Partners in Workforce Champion**– awarded to **Cordish/Texas Live!, Trinity Metro and Goodwill Industries of Fort Worth**
- **Event Partner Champion** – awarded to **Texas Rangers Events Team**
- **UnSung Hero Awards** – awarded to **Ann Sawyer and Yvette Wingate – Tarrant County Public Health, Judge Cherami Jenkins** and **Brad Ehlers – Texas Workforce Commission**

- **Academy Employer Champion** – awarded to **GM Financial**
- **Child Care Champion** – awarded to **Rainwater Charitable Foundation**

Mr. Gustafson then thanked and recognized Workforce Center staff member Deborah Tolin, Career Counselor at the Arlington Workforce Center, who recently received an Excellence Award for performance and customer service.

XII. Adjourn the Joint WDB/WGB Meeting

There being no further business, the WGB Meeting was adjourned at 10:36 a.m.

There being no further business, the WDB Meeting was adjourned at 10:37 a.m.

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE GOVERNING BOARD MEETING

Date: August 26, 2020

☐ **Action Item** **Submitted by:** Judy McDonald, Executive Director
☑ **Briefing Item**
☐ **Committee Report** **Prepared by:** Lacey Douglas, Communications & Events Unit Director

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Action Requested:
Approve the Workforce Development Board Appointments and Re-Appointments

Discussion:
Below are the Board Members appointments and re-appointments. Workforce Governing Board Chair, Judge Whitley will sign the Board Appointment / Re-Appointment form at the August 26th board meeting and that will be sent along with the appropriate paperwork to the Texas Workforce Commission.

Board Re-Appointments and the category they represent:

- Mike Gerro – Private Sector
- Rosa Navejar – Private Sector
- Bruce Payne – Economic Development
- Victoria Powell – Private Sector
- Dr. Di Ann Sanchez – Private Sector

Board Appointment (s) and the category they represent:

- David Klein – Private Sector

Fiscal Impact:
None

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE INVESTMENT COMMITTEE COMMUNICATION

Date: August 21, 2020

☒ **Action Item**	**Submitted by:**	Mark Tristan Director of Finance
☐ **Briefing Item**		
☐ **Committee Report**	**Prepared by:**	Mark Tristan Director of Finance

Action Requested:

Accept the June 2020 Financial Report.

Discussion:

The Board is requested to accept the financial report for June 2020. Nine months into the FY20 fiscal year (75.00% of the year), the report shows 78.43% of the budget expended.

Most system-wide expenditures for personnel and operations are progressing at acceptable levels. Board Operations costs are slightly elevated due to the purchase of technology items that were necessary to implement the transition from in-person services to virtual services resulting from the ongoing pandemic. The Texas Workforce Commission provided additional funds through a new technology grant award that offset these costs. Facilities expenditures include cash payments for July lease obligations that were actually paid in June, contributing to the higher expenditure rate.

Financially, the Child Care system has been the most affected by the COVID-19 pandemic. Federal stimulus packages approved supplemental funding for the Child Care program to offset costs for non-traditional benefits such as providing care to Essential Workers, assisting with Parents Share of Costs (PSOC) and offering Enhanced Reimbursements for facilities that continued to provide care. These supplemental funds are not yet reflected in the current budget amounts as these figures change continually. The impact on Child Care carryover into next year's budget is difficult to determine at this point.

Training expenditures through June 30 are only at 48.30% of the Individual Training Accounts (ITA) budget, with approximately $300,000 in additional obligations for training costs during FY20. Therefore, approximately 59% of the ITA budget has been expended and/or obligated through the reporting period.

At this time, it's important to note that the majority of unspent funds at the end of this fiscal year will positively impact next year's Fiscal Year 2021 budget.

Fiscal Impact:

Reflection of expenditures for the Tarrant County Workforce Development Area for October 1, 2019 through June 30, 2020.

Workforce Solutions for Tarrant County
Fiscal Year 2020
For the Ninth Month Ending June 30, 2020

	BUDGET	YTD EXPENDITURES	%
BOARD:			
Personnel	5,213,350	3,615,100	69.34%
Operations (System-Wide)	2,373,321	1,978,239	83.35%
WORKFORCE CENTER OPERATOR:			
Personnel	6,219,031	4,433,317	71.29%
Operations	1,030,567	679,981	65.98%
FACILITIES	2,109,401	1,697,640	80.48%
CONTRACTED SERVICES	10,736,026	7,361,933	68.57%
DIRECT CHILD CARE	54,014,926	45,576,689	84.38%
INDIVIDUAL TRAINING ACCOUNTS (ITA):			
Trade Adjustment Act (TAA)	466,428	199,789	42.83%
All Other Funding	2,392,716	1,181,166	49.37%
WORK EXPERIENCE	921,500	686,110	74.46%
SUPPORT SERVICES	1,096,552	652,389	59.49%
RESERVE	208,295	-	0.00%
	$ 86,782,113	$ 68,062,353	78.43%

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT/GOVERNING BOARD COMMUNICATION

Date: 8/26/20
Pending Workforce Investment Committee approval on 08.21.20

☑ **Action Item**	**Submitted by:**	Jack Cummings, Senior Director
☐ **Briefing Item**		
☐ **Committee Report**	**Prepared by:**	Jack Cummings, Senior Director

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Action Requested:

Approve a one-year extension to the Board's Legal Services agreement with Taylor, Olson, Adkins, Sralla & Elam, L.L.P., which will establish a new agreement end date of September 30, 2021.

Discussion:

A formal Request for Quotes (RFQ) for Legal Services was issued by the Board on June 26, 2019. This contract was awarded to Taylor, Olson, Adkins, Sralla and Elam, L.L.P with a start date of 10-1-2019 and an initial end date of 9-30-2020. The RFQ and award included the provision for the agreement to be extended for up to four additional years, based on successful performance.

Mr. Carvan Adkins and this firm have provided legal services to the Board since its inception. Board management recommends a one year extension of the agreement to 9-30-2021 as provided for in the 2019 RFQ. This will be the first of four 1-year extensions that are available for this agreement based on the Board's 2019 legal services procurement.

Fiscal Impact:

The Board's FY 2021 proposed budget includes $15,000.00 for legal services.

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT/GOVERNING BOARD COMMUNICATION

Date: August 26, 2020

☑ **Action Item**
☑ **Briefing Item**
☐ **Committee Report**

Submitted by: Jann Miles, Planning Director

Prepared by: Jann Miles, Planning Director

Action Requested:

To accept the report on recent Solicitations for Grant Applications (SGA).

Discussion:

TWC's Reimagine Workforce Preparation Grant Anticipated request statewide $20 million

The Board will be part of a TWC application to the Department of Education for remote skill training totaling $20 million dollars. The exact amount that will be allotted to each board has yet to be determined as the application is in the process of being developed now. It will include multiple state agency partners. The local boards will be the local collaboration convener of all community and technical colleges in our board area.

The purpose of the ESF-RWP Grants program is to provide support to help States with the highest coronavirus burden create or expand short-term education and training opportunities and/or or career pathways programs that help citizens return to work, become entrepreneurs, or expand their small businesses. Priority one of these grants are to create, develop, implement, replicate or scale short-term educational programs and training courses. Applicants must propose a project that focuses on one or more of the following activities: (1) Helping displaced workers return to gainful employment; (2) helping new workers enter jobs within in-demand industry sectors or occupations (as identified at the national, State or local level); (3) transitioning underemployed workers to new fields, or (4) assisting small business owners to gain the skills needed to create new businesses or grow current businesses and become more resilient.

More information contact brenda.harrist@workforcesolutions.net

Responsible Fatherhood Grant **$1.5 million for 5 years**
September 2020-
August 2025

July 1, 2020, the Board submitted a new Responsible Fatherhood Grant to the Department of Health and Human Services. The Board has had one of these grants in the past. As may be remembered, the purpose of this grant is to promote healthy marriage and relationships, responsible parenting and economic stability strategies for adult fathers (over 18 years of age) or mothers and other father figures with children ages 24 and younger. The grant proposal includes various community partners to address all three areas required in the grant. It is expected that the announcement of award will be made later this month.

More information contact mervil.johnson@workforcesolutions.net

Re-entry Grant **$2.044 million**
July 2020 to June 2023

Sadly, we were not awarded a Re-entry Grant from the Department of Labor, which we applied for in March 2020. The grant included multiple community partners and would have concentrated on individuals leaving incarceration with the Tarrant County Sheriff's Department. The grant targeted individuals in the zip codes of 76102 to 76106, 76110 to 76112 as well as 76115 and 76119. The grant utilized the proven Family Success Model, Risk-Need-Responsivity and Trauma Informed Care.

More information contact debby.kratky17@workforcesolutions.net

COVID19 Related Grant Awards
As reported in June 2020, the Board was awarded two grants related to the COVID-19 pandemic by the Texas Workforce Commission.

The first grant is focused on temporary disaster recovery jobs and will place 60 individuals with Tarrant County Health Department as Contact tracers and support teams.

More information contact brenda.harrist@workforcesolutions.net

The second grant was technology focused and will allow the Board to continue up-grading its virtual presence on the web through new customer enhancements as well as behind the scenes security and equipment upgrades to support these front-facing customer applications.

More information contact kristi.davis@workforcesolutions.net

Fiscal Impact: Additional 1,985,501.00 funding to address COVID impacts.

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT/GOVERNING BOARD COMMUNICATION

August 26, 2020

☐ Action Item
☒ Briefing Item
☐ Committee Report

Submitted by: Doug Arnold, Quality & Monitoring Director

Prepared by: Doug Arnold, Quality & Monitoring Director

Action Requested:

Accept the June 2020 Performance Report & Analysis

Discussion:

Our board area is meeting or exceeding 11 of the 15 reported contracted performance measures being reported on the June 2020 MPR.

Extensive efforts are underway to correct the problems that have resulted in not meeting 4 contracted performance standards that the Board contracts to and expects from our Workforce Center Provider, C2 Global Professional Services.

June 2020 report published in August 2020 show Employed/Enrolled Q4 Post Exit—Youth now meeting from the May 2020 MPR and slight changes to negative performance in the following area:

Choices Full Work Rate
Credential Rate—Dislocated Worker
Employed/Enrolled Q2 Post Exit—Youth
Credential Rate—Youth

C2 Staff from high performing areas continues to revisit best practices and provide technical assistance in a variety of areas to Tarrant contractor staff.

This intensive attention from C2's Executive Team continues to ensure plans are implemented and improvements result in acceptable performance outcomes.

Since 3 of the 4 performance measures are outcomes within a quarter (3 months of data), it is likely that performance in those measures will not show the improvements until later in contract year.

The WIOA Dislocated Worker Credential Rate and WIOA Youth Q2 Post Exit year-end projections are too close to predict. The WIOA Youth Credential Rate and Choices Full Work Rate is expected not to meet.

Board Staff will continue to support C2' efforts to meet all performances.

There were 2,057 children on the waiting list and 7,152 children in care for June 2020 MPR monthly performance report.

Some other Tarrant County Workforce facts for current performance period are reported below:

		Source
13,078	**Participant Served** (*C&T) October 2019 thru June 2020	June 2020 MPR Final
6,784	# Of Claimants exhausting UI with a 1st pay October 2018 thru June 2019	June 2020 MPR Final
12,229	**Claimants** Employed/Enrolled Qtr. 2 Post Exit (Exit Period July 2018 thru June 2019)	June 2020 MPR Final
20,116	**Participants** Employed/Enrolled Qtr. 2 Post Exit (Exit Period July 2018 thru June 2019)	June 2020 MPR Final
6,933	**RISK** Employed/Enrolled Qtr. 2 Post Exit (Exit Period July 2018 thru June 2019)	June 2020 MPR Final
783	**WIOA** Adult/DW Employed/Enrolled Qtr. 2 Post (Exit Period July 2018 thru June 2019)	June 2020 MPR Final
353	**RIO** Employed/Enrolled Qtr. 2 Post Exit (Exited Period July 2018 thru June 2019)	June 2020 MPR Final
1,234	**TANF and SNAP** Employed/Enrolled Qtr. 2 Post Exit (Exit Period July 2018 thru June 2019)	June 2020 MPR Final
1,644	**ES Veterans** Employed/Enrolled Qtr. 2 Post Exit (Exit Period July 2018 thru June 2019)	June 2020 MPR Final

*(C&T) Career and Training Services

Note: Unlike previously reported serve totals under the new methodology fewer service types are included. As a result, totals will be less than prior years.

Fiscal Impact: None

BOARD SUMMARY REPORT - CONTRACTED MEASURES

Year-to-Date Performance Periods*

BOARD NAME: **TARRANT COUNTY**

FINAL RELEASE

As Originally Published 8/7/2020

JUNE 2020 REPORT

Status Summary	With Positive Performance (+P):	Meeting Performance (MP):	With Negative Performance (-P):	% +P & MP
Contracted Measures	2	9	4	73.33%

Source / Notes	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	Prior Year End	2 Years Ago YE	YTD Num / YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
Reemployment and Employer Engagement Measures															
TWC / 1	Claimant Reemployment within 10 Weeks	n/a	n/a	n/a	59.58%	N/L	N/L	57.28%	N/L / N/L	N/L	N/L	N/L	N/L	7/19	3/20
/ 1	# of Employers Receiving Workforce Assistance	N/L	N/L	-----	-----	N/L	N/L	7,481	N/L / N/L	N/L	N/L	N/L	N/L	10/19	6/20
Program Participation Measures															
TWC / 2	Choices Full Work Rate - All Family Total	-P	70.14%	50.00%	50.00%	35.07%	49.04%	51.03%	97 / 272	45.09%	45.30%	14.82%		10/19	6/20
TWC / 3	Avg # Children Served Per Day - Combined	MP	97.03%	7,371	7,371	7,152	6,536	6,475	1,401,719 / 196	7,084	7,427	6,945		10/19	6/20
/ 3	# of EWC Children Served	---	-----	-----	-----	1,722	n/a	n/a	----- / -----	-----	-----	-----	-----	4/20	6/20
WIOA Outcome Measures															
LBB-K	Employed/Enrolled Q2 Post Exit – C&T Participants	MP	102.54%	69.00%	69.00%	70.75%	70.46%	69.09%	20,116 / 28,432	69.71%	69.82%	70.81%	72.65%	7/18	6/19
LBB-K	Employed/Enrolled Q2-Q4 Post Exit – C&T Participants	MP	102.45%	84.00%	84.00%	86.06%	85.38%	85.66%	17,477 / 20,309	86.44%	84.65%	86.24%	86.85%	1/18	12/18
TWC	Median Earnings Q2 Post Exit – C&T Participants	+P	114.69%	$5,452.00	$5,452.00	$6,252.71	$5,847.30	$5,432.96	n/a / 19,040	$5,839.89	$6,281.43	$6,372.33	$6,463.03	7/18	6/19
LBB-K	Credential Rate – C&T Participants	+P	128.02%	60.00%	60.00%	76.81%	69.19%	76.79%	265 / 345	77.17%	84.95%	68.42%	76.92%	1/18	12/18
DOL-C	Employed Q2 Post Exit – Adult	MP	98.14%	77.40%	77.40%	75.96%	78.66%	78.58%	395 / 520	73.01%	78.85%	73.50%	79.41%	7/18	6/19
DOL-C	Employed Q4 Post Exit – Adult	MP	94.01%	77.80%	77.80%	73.14%	77.22%	77.09%	482 / 659	72.47%	71.50%	72.39%	78.85%	1/18	12/18
DOL-C	Median Earnings Q2 Post Exit – Adult	---	-----	-----	-----	$5,810.18	$5,465.06	$5,916.40	n/a / 388	$4,820.83	$5,243.82	$6,572.03	$6,503.83	7/18	6/19
DOL-C	Credential Rate – Adult	MP	91.66%	87.70%	87.70%	80.39%	79.23%	86.26%	82 / 102	78.57%	88.46%	72.41%	84.21%	1/18	12/18
DOL-C	Employed Q2 Post Exit – DW	MP	91.10%	84.00%	84.00%	76.52%	84.49%	86.43%	391 / 511	75.91%	75.00%	78.47%	76.47%	7/18	6/19
DOL-C	Employed Q4 Post Exit – DW	MP	96.28%	83.70%	83.70%	80.59%	81.84%	84.65%	465 / 577	86.49%	79.27%	77.37%	78.91%	1/18	12/18

1. In August 2019, TWC implemented a replacement for its WorkInTexas.com online labor exchange system. Unfortunately, TWC is currently unable to connect employer service data across the old and new systems, which prevents us from accurately reporting performance at this time. When the issue is resolved, we will begin reporting this measure again.

3. In April 2020, TWC started a special short-term, COVID-19-related child care program to serve the children of Essential Workers who might not normally qualify for subsidized child care. Because this was a limited program that provided 3 months of care to all enrolled children of Essential Workers (regardless of the day they started care), TWC is reporting this data as the unduplicated number of children served through the program rather than the number per day.

Note: In some cases historic data not available at time of original publication (such as when a new measure is created) has been added to the MPR retroactively to allow trend analysis.

BOARD SUMMARY REPORT - CONTRACTED MEASURES

FINAL RELEASE

Year-to-Date Performance Periods*

As Originally Published 8/7/2020

BOARD NAME: **TARRANT COUNTY**

JUNE 2020 REPORT

Source / Notes	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	Prior Year End	2 Years Ago YE	YTD Num / YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
WIOA Outcome Measures															
DOL-C	Median Earnings Q2 Post Exit – DW	---	-----	-----	-----	$9,023.71	$8,914.49	$8,773.96	n/a / 382	$7,997.49	$9,830.88	$9,244.49	$8,787.50	7/18	6/19
DOL-C	Credential Rate – DW	-P	88.19%	90.00%	90.00%	79.37%	85.19%	86.99%	100 / 126	71.43%	85.29%	82.76%	80.95%	1/18	12/18
DOL-C	Employed/Enrolled Q2 Post Exit – Youth	-P	89.58%	79.10%	79.10%	70.86%	71.49%	78.22%	214 / 302	69.41%	72.06%	72.73%	70.21%	7/18	6/19
DOL-C	Employed/Enrolled Q4 Post Exit – Youth	MP	92.64%	76.20%	76.20%	70.59%	72.85%	79.32%	180 / 255	62.75%	66.67%	71.76%	77.94%	1/18	12/18
DOL-C	Credential Rate – Youth	-P	75.68%	70.90%	70.90%	53.66%	49.28%	70.79%	22 / 41	100.00%	50.00%	41.18%	54.55%	1/18	12/18

Note: In some cases historic data not available at time of original publication (such as when a new measure is created) has been added to the MPR retroactively to allow trend analysis.

Workforce Solutions for Tarrant County
Performance Report and Analysis
June 2020

Our board area is meeting or exceeding 11 of 15 contracted performance measures reported on the June 2020 Monthly Performance Report. Below is the analysis for the 4 contracted measures that were not meeting.

Choices Ful Work Rate – All Family

Description - The % of Employment Expected Choices Families that meet their Participation Goal exclusively thru paid employment (or school for teens) supplemented by Employment Preferred Families and those in the 2 month Ramp Up phase who meet participation exclusively thru paid employment (or school for teens)

Performance - The target for this measure is 50.00%. The current performance result is 38.00% or 70.14% of target.

C2 will be identifying organizational deficiencies to address this area. C2 bought in addition Staff from their organization to support local operations and they will provide recommendations and support as needed. This will allow C2 to further identify deficiencies. Flex work hours will be used to enhance performance results.

Board Staff Analysis – Board Staff and C2 continues to work together to improve the results. It is believed the performance will be a challenge to meet year-end due to COVID Pandemic, Employer Closures and limited childcare options. Board Staff feels this performance will not meet year-end.

WIOA Dislocated – Credential Rate

Description - The percent of Exiting Program Participants (Exiters) who were in Training/Education other than OJT or Employer Customized Training and who achieved a Recognized Credential within 1 Year of Exit.

Performance - The target for this measure is 90.00%. The current performance result is 79.37% or 88.19% of target which is less than 2% of meeting the target.

Corrective Action – The strategy during this performance period was for the customers to successfully complete training with a certification/credential and employment. Entering employment was not the focus of our performance outcome or required data entry for staff. However, our customer focus has changed and so has our data requirements. We will see positive results on the future performance reports.

Board Staff Analysis – Board Staff and C2 will work with Texas Workforce Commission to address data issues that may be identified and provide us technical assistance as needed. Board Staff feels this performance is too close to predict. Every effort will be made to meet the target.

WIOA Youth Employed/Enrolled Q2

Description - The percent of Exiting Program Participants (Exiters) Employed or Enrolled in Education or Training IN the 2nd Calendar Quarter after Exit

Performance - The target for this measure is 79.10%. The current performance result is 70.86% or 89.58% of target which is less than 1% of meeting the target.

Corrective Action – The strategy to improve this measure is to continue providing on-going technical assistance to Workforce Center Staff. Those customers showing negative results will be contacted to obtain Employment/Enrolled status during the performance period measured by Texas Workforce Commission. This will allow Workforce Center Staff to compare both results and update as necessary.

Board Staff Analysis – Board Staff and C2 will work with Texas Workforce Commission to address data issues that may be identified and provide us technical assistance as needed. Board Staff feels this performance will improve throughout the year. Board Staff feels this performance is too close to predict. Every effort will be made to meet the target.

WIOA Youth – Credential Rate

Description - The percent of Exiting Program Participants (Exiters) who were in Training/Education other than OJT or Employer Customized Training or were an In-School Youth and who achieved a Recognized Credential within 1 Year of Exit.

Performance - The target for this measure is 70.90%. The current performance result is 53.66% or 75.68% of target.

Corrective Action – The strategy during this performance period was for the customers to successfully complete training with a certification/credential. Entering employment was not the focus of our performance outcome or required data entry for staff. However, our customer focus has changed and so has our data requirements. We will see positive results on the future performance reports.

Board Staff Analysis – Board Staff and C2 will work with Texas Workforce Commission to address data issues that may be identified and provide us technical assistance as needed. Board Staff feels this performance will improve throughout the year. Board Staff feels this performance will not meet year-end. Every effort will be made to meet the target.

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT / GOVERNING BOARD COMMUNICATION

Date: August 26, 2020
☐ Action Item — Submitted by: Judy McDonald, Executive Director
☒ Briefing Item
☐ Committee Report — Prepared by: Limous Walker, Rapid Response/TAA Unit Director

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Action Requested:
Accept the June 2020 Layoff Report.

Discussion:
In the world of layoffs, the COVID-19 pandemic has made it necessary to adopt the word "Temporary" and has made it a sidekick of the word layoff. From March 19 through June 30, 2020, 34 out of 62 layoffs were temporary, impacting 10,637 employees out of a total of 13,087. Phrases such as, "placed a number of employees on temporary furlough, instituted temporary reduction in hours and placed full-time associates on temporary layoff" became common place in *Worker Adjustment Retraining and Notification Act* (WARN) notices, as industries, unsure of how long the pandemic would last, struggled to hold on to their skilled labor force. As it became more and more evident that COVID-19 would be around for an indefinite period, some companies that had previously announced temporary layoffs, had to make those layoffs permanent and many smaller companies had to permanently close their locations.

This horrible disease, known as COVID-19, takes no prisoners and has affected the American way of life and equally, the way of life in countries around the world. As many Americans follow the "stay at home" edict, malls and other shopping areas are virtually empty, which is critically impacting the economy. Each day more and more jobless workers become homeless and many must spend hours in long lines waiting for food donations in order to feed their families. The Federal Government introduced Pandemic and Disaster Unemployment Assistance programs to aid those who were in dire need of financial assistance, but those programs have ended and nothing, thus far, has been instituted to replace them.

Tarrant County, like most of the other states in the U.S., has experienced a general slowdown in economic activity, a reduction in the amount of goods and services produced and sold and a high unemployment rate. The National Bureau of Economic Research says that all of the aforementioned are characteristics of a recession. Are we in a COVID-19 induced recession? If so, it is really of no concern because Tarrant County will not be down for the count for very long and as a matter of fact recovery can already be noted as the Tarrant County unemployment rate has decreased from 13.0% in May 2020 to 8.8% in June 2020.

Despite the COVID-19 Pandemic, Workforce Solutions' Premier Rapid Response Team has been busy this year providing direct Rapid Response services, delivering Information Packets and providing Webex Virtual services when necessary. Some of the companies that took advantage of our direct services for their employees were Professional Transportation, three employees; Tyson Foods, 48 employees; Kindred Hospital, 14 employees; Ajinomoto Foods, 57 employees and Blue Apron, 55 employees. Three Webex Virtual sessions were provided for American Airlines, which 338 employees attended.

Fiscal Impact
None

TARRANT COUNTY LAYOFFS

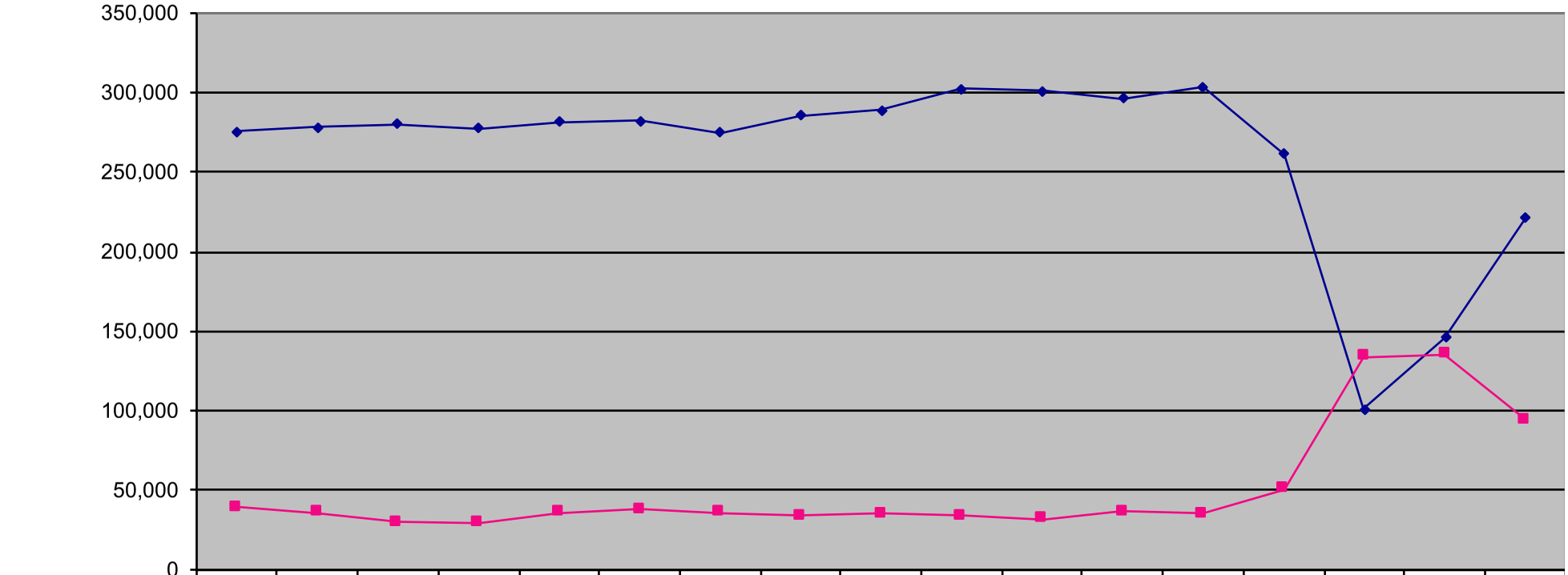
June 30, 2020 – February 11, 2020

The Listing of Companies with Layoff Activities has been reformatted and the name changed to Tarrant County Layoffs.

COMPANY NAME	LOCATION	WARN DATE	NUMBER AFFECTED	TRADE	CLOSURES
Delaware North	*Arlington*	*6/30/20*	*996*	***TEMP***	***LAYOFF***
American Airlines	*DFW Airport*	*6/25/20*	*338*		
Freeman Expositions	*Grand Prairie*	*6/23/20*	*89*		
Brident Dental & Orthodontics	*Fort Worth*	*6/18/20*	*41*	***TEMP***	***LAYOFF***
Hyatt Regency Hotel	*DFW Airport*	*6/15/20*	*246*	***TEMP***	***LAYOFF***
Gaylord Texas	*Grapevine*	*6/04/20*	*1,426*	***TEMP***	***LAYOFF***
Pier 1	*Mansfield*	*6/02/20*	*85*		***XXX***
Live! By Loews	*Arlington*	*5/29/20*	*153*	***TEMP***	***LAYOFF***
Holiday Inn Club Vacation	*Arlington*	*5/29/20*	*307*		
General Motors	*Arlington*	*5/21/20*	*4,255*	***TEMP***	***LAYOFF***
Nordstrom	*Hurst*	*5/21/20*	*155*		
Halliburton Energy Services	*Burleson*	*5/19/20*	*36*		
Embassy Suites by Hilton	*Grapevine*	*5/16/20*	*114*	***TEMP***	***LAYOFF***
Great Wolf Lodge	*Grapevine*	*5/16/20*	*642*	***TEMP***	***LAYOFF***
Cargill Meat Solutions	*Fort Worth*	*4/10/20*	*150*	***TEMP***	***LAYOFF***
Cinemark @ Alliance	*Fort Worth*	*5/16/20*	*64*	***TEMP***	***LAYOFF***
Cinemark 18	*Hurst*	*5/16/20*	*62*	***TEMP***	***LAYOFF***
Cinemark 13	*Fort Worth*	*5/16/20*	*56*	***TEMP***	***LAYOFF***
Scholastic Book Fairs	*Arlington*	*5/16/20*	*85*	***TEMP***	***LAYOFF***
Ben E. Keith	*Fort Worth*	*5/16/20*	*165*	***TEMP***	***LAYOFF***
Avianca	*DFW Airport*	*5/16/20*	*2*	***TEMP***	***LAYOFF***
Pier 1	*Mansfield*	*5/16/20*	*67*		***XXX***
Pier 1	*Fort Worth*	*5/16/20*	*510*		***XXX***
Bird Café	*Fort Worth*	*5/15/20*	*40*		***XXX***
Take 5 Department 435	*Saginaw*	*5/03/20*	*7*		
Take 5 Department 503	*Burleson*	*5/03/20*	*3*		
Take 5 Department 502	*Arlington*	*5/03/20*	*4*		
Take 5 Department 431	*Lake Worth*	*5/03/20*	*6*		
Take 5 Department 96	*Lake Worth*	*5/03/20*	*8*		
Take 5 Department 425	*Fort Worth*	*5/03/20*	*9*		
Take 5 Department 204	*Fort Worth*	*5/03/20*	*8*		
Hilton Arlington	*Arlington*	*5/02/20*	*83*	***TEMP***	***LAYOFF***
Paper Source	*Southlake*	*5/02/20*	*6*	***TEMP***	***LAYOFF***
EMI Industries	*Arlington*	*5/02/20*	*30*	***TEMP***	***LAYOFF***
David McDavid Ford	*Fort Worth*	*5/02/20*	*50*	***TEMP***	***LAYOFF***
Tandy Leather	*Forth Worth*	*5/02/20*	*14*	***TEMP***	***LAYOFF***
Cardone Industries	*Arlington*	*4/30/20*	*10*		
Pappasito's 15	*Grapevine*	*4/25/20*	*136*	***TEMP***	***LAYOFF***
Pappasito's 16	*Arlington*	*4/25/20*	*127*	***TEMP***	***LAYOFF***
Hooters	*Arlington*	*4/25/20*	*64*		
Hooters	*Fort Worth*	*4/25/20*	*20*		

Hooters	*Fort Worth*	*4/25/20*	*50*		
Hooters	*Grapevine*	*4/25/20*	*49*		
Hooters	*N Richland Hills*	*4/25/20*	*50*		
Hooters	*Arlington*	*4/25/20*	*60*		
Pappadeaux #36	*Grapevine*	*4/25/20*	*154*	***TEMP***	***LAYOFF***
Pappadeaux #18	*Beford*	*4/25/20*	*90*	***TEMP***	***LAYOFF***
Pappadeauz #16	*Fort Worth*	*4/22/20*	*186*	***TEMP***	***LAYOFF***
Pappadeaux #08	*Arlington*	*4/21/20*	*155*	***TEMP***	***LAYOFF***
Prospect Airport Services	*DFW Airport*	*4/08/20*	*201*	***TEMP***	***LAYOFF***
Texas Central School Bus	*Keller*	*4/06/20*	*309*	***TEMP***	***LAYOFF***
Autobahn Imports	*Fort Worth*	*4/06/20*	*124*	***TEMP***	***LAYOFF***
Texas Alsco Dallas/Fort Worth	*Fort Worth*	*4/06/20*	*146*	***TEMP***	***LAYOFF***
Drive Time	*Fort Worth*	*3/31/20*	*108*	***TEMP***	***LAYOFF***
Cinepolis Cinema	*Euless*	*3/30/20*	*24*	***TEMP***	***LAYOFF***
Cinepolis Cinema	*Keller*	*3/30/20*	*73*	***TEMP***	***LAYOFF***
Sheraton Hotel Fort Worth	*Fort Worth*	*3/25/20*	*164*	***TEMP***	***LAYOFF***
FTS International Services	*Fort Worth*	*3/19/20*	*35*		
Tyson Fresh Meats	*Fort Worth*	*2/28/20*	*13*		
Blue Apron	*Arlington*	*2/25/20*	*254*		***XXX***
Kindred Hospital	*Fort Worth*	*2/12/20*	*183*		***XXX***
Ajinomoto Foods	*Fort Worth*	*2/11/20*	*117*		***XXX***
Total Companies: 62	**Cities Impacted: 11**		**Total Affected: 13,087**	**Total: 0**	**Total: 6**

Tarrant County Monthly Employment/Unemployment Apr 2019 - Jun 2020



	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Employment	275,600	278,483	279,988	277,780	281,596	282,597	275,082	285,446	288,814	302,253	301,238	296,378	303,677	261,781	101,255	146,352	221,145
Unemployment	39,002	35,906	30,157	29,417	36,063	37,664	36,296	33,768	35,024	33,874	32,172	36,471	35,328	50,864	134,243	135,300	94,421

Note: Employment numbers reflect monthly gains and losses from an employment base of 762,449.
Unemployment numbers are actual numbers reported by the Texas Workforce Commission.

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT/GOVERNING BOARD COMMUNICATION

Date: 8/26/2020

☒**Action Item**	**Submitted by:**	Brenda Harrist
☐**Briefing Item**		**Programs Oversight Director**
☐**Committee Report**	**Prepared by:**	Brenda Harrist
		Programs Oversight Director

Action Requested:

Authorize the Executive Director to award, negotiate, and execute a contract extension with C2 Global Professional Services, LLC to operate the Workforce Solutions for Tarrant County Career Centers from October 1, 2020 through September 30, 2021, in accordance with the Workforce Delivery Systems Committee Recommendation.

Background:

C2 Global Professional Services, LLC (C2) is currently in its eighth year of managing Tarrant County's Career Centers and nearing the end of the third year of the second procurement. The terms of the procurement underlying this contract allow the contract to be renewed annually for up to a total of four years, contingent upon satisfactory performance and availability of funds.

Discussion:
This recommendation, if approved will be sent to the full Workforce Development Board on August 26, 2020

Customer Outcome: During the COVID-19 pandemic, Workforce Centers continue to provide job search and employment assistance during all levels of service. Employment Services staff, Business Solutions Representatives and Career Consultants strive to assist customers that are utilizing WIT, our Call Center and our website for assistance. They also assist customers that have been outreached to participate in various programs, as well as those that are completing training. The staff assist customers by leveraging various grants, programs and community resources. C2 has built a synergy to work together and to provide a more cohesive wrap around approach for our customers that are attempting to eliminate barriers to employment and obtain a self-sufficient career pathway.

Performance: The management of the Career Centers and the contracted state program performance measures became C2's responsibility on October 1, 2012. C2 is not currently meeting the three Youth Program performance standards. Board staff are working to address this by awarding the Youth Job Skills Initiative to Goodwill Industries effective October 1, 2020. This grant will allow the customers to be co-enrolled in our WIOA Youth Program. This grant is in addition to and is in line with Goodwill's current Ancillary Contract and the Board's procurement requirements. C2s assigned Case-Manager's will work with the Goodwill staff to provide the customers services to ensure that a credential and employment is obtained. With this change in the Youth Program Service Delivery, Board staff believe that enough progress has been made to recommend the extension of the C2 contract from October 1, 2020 to September 30, 2021.

Statement of Work: Changes are being requested to C2's Statement of Work for this next year.

Board staff will negotiate program and budget modifications for a final contract after Board approval. Budget amounts will be consistent with current program budget requirements and available funds from the Texas Workforce Commission.

Fiscal Impact:
C2 Budget for FY 21: Pending finalization of Board FY 21
C2 Budget. FY 2020 (Current) Budget 12,668,738

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT/GOVERNING BOARD COMMUNICATION

Date: August 26, 2020

☒ **Action Item** **Submitted by:** Lisa Witkowski, Child Care Program Director
☐ **Briefing Item**
☐ **Committee Report** **Prepared by:** Lisa Witkowski, Child Care Program Director

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Action Requested:

Authorize the Executive Director to award, negotiate and execute a contract extension with Child Care Associates for the Management of the Tarrant County Child Care system of October 1, 2020 through September 30, 2021, in accordance with the Workforce Delivery Systems Recommendation.

Discussion:

The Workforce Solutions Board issued a Request for Proposals on May 1, 2018 to operate a child care service delivery. The contract terms allow renewal for one year with four optional years, contingent upon satisfactory performance and availability of funds.

Based on exceptional contract performance and monitoring reports, Board staff would like to recommend the Board exercise the option of extending the contract for an additional year. Approval is requested to extend the contract with Child Care Associates, Inc for the Child Care Management Services (CCMS) system. This is the second year for extension with the current contract.

Board staff will negotiate program and budget modifications for a final contract, after Board approval. Budget amounts be will consistent with current program budget requirements and available funds from The Texas Workforce Commission (TWC).

Fiscal Impact:

The action plan will be to utilize the FY 2021 allocation for child care delivery system operations, as well as continuing to provide a level of quality.

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT/GOVERNING BOARD COMMUNICATION

Date: August 26, 2020

☑ **Action Item** **Submitted by:** Tabitha Smith, Program Oversight Manager
☐ **Briefing Item**
☐ **Committee Report** **Prepared by:** Tabitha Smith, Program Oversight Manager

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Action Requested:

Authorize the Executive Director to award, negotiate, and execute a contract extension with the Ancillary Service Providers from October 1, 2020 through September 30, 2021, in accordance with the Workforce Delivery Systems Committee Recommendation.

Background:
The Board is currently contracting with three community-based organizations to provide specialized niche services for our Adult and Youth customer population. These services are intensive, highly specialized and do not duplicate the services available in our Workforce Centers. Examples of the services include, but are not limited to, disability services, mentoring programs, education offered concurrently with Paid Work Experience, and removal of intensive barriers to employment. The organizations we currently have niche service contracts with are listed below:

- Goodwill Industries of Fort Worth
- Pathfinders of Tarrant County, Inc. - Mentoring
- The Women's Center of Tarrant County, Inc

Discussion:
The first year of services under the existing contracts were provided based on Requests for Proposals (RFP's) that were issued for the fiscal year beginning 10/1/19. The contracts include an option to renew for two additional years. We are entering our second year under the current RFP and are recommending that all providers be extended with the same or similar funding levels.

Performance*:* All Ancillary contractors are projecting to meet or exceed their contracted service levels and customer served targets. Currently there are no compliance findings. Board staff believe that sufficient progress has been made to recommend the extension of all Ancillary partners contract from October 1, 2020 to September 30, 2021.

Statement of Work*:* There will be minimal changes to the Statements of Work for all Ancillary contracts. Budget planning for FY 2021 is currently in process. At this time, we believe that sufficient funding will be available. The contracts will not be issued until the availability of funding is ensured in the FY 2021 budget.

Fiscal Impact:

Pending availability of funds and finalization of FY 2021 Budget.

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT/GOVERNING BOARD COMMUNICATION

Date: August 26, 2020

☑ **Action Item** **Submitted by:** Jack Cummings, Senior Director, Contracts & Budget
☐ **Briefing Item**
☐ **Committee Report** **Prepared by:** Jack Cummings, Senior Director, Contracts & Budget

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Action Requested:

Accept the audit report prepared by Saunders and Associates for the Board's Fiscal Year 2019 annual audit.

Discussion:

Mr. Gary Saunders of Saunders and Associates will present his firm's report on the audit of the Board's financial statements for the Fiscal Year ended September 30, 2019. There were no findings, questioned costs, or noted deficiencies in internal controls.

Copies of the Independent Auditors Report and the Schedule of Findings and Questioned Costs have been excerpted from the full audit report and are attached for reference. Copies of the full report will be available at the Board meeting.

Fiscal Impact:

The report reflects a "clean audit" of the Board's finances for the Fiscal Year ended September 30, 2019.

TARRANT COUNTY WORKFORCE DEVELOPMENT BOARD
dba WORKFORCE SOLUTIONS FOR TARRANT COUNTY
Fort Worth, Texas

REPORT ON AUDIT OF FINANCIAL STATEMENTS
AND SUPPLEMENTAL INFORMATION

For the Year Ended September 30, 2019

SAUNDERS & ASSOCIATES, PLLC
Certified Public Accountants
630 East 17th Street
P. O. Box 1406
Ada, Oklahoma 74820
(580) 332-8548
FAX: (580) 332-2272
Website: www.saunderscpas.com

Saunders & Associates, PLLC
Certified Public Accountants

630 East 17th Street * P. O. Box 1406 * Ada, Oklahoma 74820 * (580) 332-8548 * FAX: (580) 332-2272
Website: www.saunderscpas.com

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Tarrant County Workforce Development Board dba Workforce Solutions for Tarrant County

We have audited the accompanying financial statements of the governmental activities and each major fund of Tarrant County Workforce Development Board dba Workforce Solutions for Tarrant County, as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise Tarrant County Workforce Development Board dba Workforce Solutions for Tarrant County's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Tarrant County Workforce Development Board dba Workforce Solutions for Tarrant County as of September 30, 2019, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis information on pages 1 through 5 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted budgetary comparison information that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Tarrant County Workforce Development Board dba Workforce Solutions for Tarrant County's basic financial statements. The accompanying schedules of expenditures of federal and state awards are presented for purposes of additional analysis as required by U.S. Office of Management and Title 2 U.S. *Code of Federal Regulations* Part 200*, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the *Uniform Guidance*), and the *State of Texas Single Audit Circular* and are also not a required part of the financial statements. The schedules of expenditures of federal and state awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedules of expenditures of federal and state awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 26, 2020 on our consideration of Tarrant County Workforce Development Board dba Workforce Solutions for Tarrant County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Tarrant County Workforce Development Board dba Workforce Solutions for Tarrant County's internal control over financial reporting and compliance.

Saunders & Associates, PLLC

SAUNDERS & ASSOCIATES, PLLC
Certified Public Accountants
Ada, Oklahoma

May 26, 2020

TARRANT COUNTY WORKFORCE DEVELOPMENT BOARD
dba WORKFORCE SOLUTIONS FOR TARRANT COUNTY
Fort Worth, Texas

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the Year Ended September 30, 2019

Section 1 – Summary of Auditor's Results

Financial Statements:
Type of Auditor's Report Issued: Unmodified

Internal Control Over Financial Reporting:
Material Weakness(es) identified? __Yes _X_No

Significant deficiencies identified not considered to be material weaknesses? __Yes _X_None Reported

Noncompliance material to financial statements noted? __Yes _X_No

Federal and State Awards:
Internal Control Over Major Programs:
Material weakness(es) identified? __Yes _X_No

Significant deficiencies identified not considered to be material weakness(es)? __Yes _X__None Reported

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance or the State of Texas Single Audit Circular? __Yes _X No

Dollar threshold used to distinguish between Type A and Type B Federal programs $ 1,879,232

Dollar threshold used to distinguish between Type A and Type B State programs $ 300,000

Auditee qualified as low-risk auditee? _X_Yes ___No

Identification of Major Programs:

	CFDA #	PROGRAM TITLE
Federal:	93.575, 93.596	Child Care Services
	10.561	Supplemental Nutrition Assistance Program
State:	N/A	Child Care Services
		Supplemental Nutrition Assistance Program

Section II – Financial Statement Findings and Questioned Costs:

None reported.

Section III – Federal and State Awards Findings and Questioned Costs:

None reported.

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT/GOVERNING BOARD COMMUNICATION

Date: August 26, 2020

☒ **Action Item**
☐ **Briefing Item**
☐ **Committee Report**

Submitted by: Mark Barbarena, Investment Committee Chair

Prepared by: Jack Cummings, Senior Director, Contracts and Budget

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Action Requested:

Approval of the Fiscal Year 2021 Budget in accordance with the Workforce Investment Committee's recommendation.

Discussion:

The Workforce Investment Committee will present its recommendation regarding the approval of the proposed budget for Fiscal Year 2021.

The budget will be presented in a budget workshop scheduled for Friday, August 21, 2020 at 9:00 am, in a Zoom virtual meeting. Board members and other interested parties are welcome to attend.

The Investment Committee will meet after the workshop to finalize its budget recommendation to the full Board. Action of the full Board on the proposed budget is scheduled for the Board meeting on August 26, 2020.

Materials from the budget workshop will be included in the handouts for the August 26 Board meeting.

Fiscal Impact:

The approval of the annual budget for Fiscal Year 2021, which runs from 10/1/2020 through 9/30/2021.

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE GOVERNING BOARD COMMUNICATION

Date: August 26, 2020

☐ Action Item
☒ Briefing Item
☐ Committee Report

Submitted by: Jon Gustafson, Board Chair

Prepared by: Lacey Douglas, Communication & Events Unit Director

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Action Requested:
Accept the Workforce Development Board Update

Discussion:
The Workforce Development Board met on June 10th. The following information summarizes the meeting by topic.

Special Recognition/Announcements
We had a few special recommendations and announcements, some of the highlights include:

Special Recognition and Thank you:

- Shared the news that Workforce Solutions' video submission created for the Texas Fatherhood Resource Hub was recently selected as the winner for the Fatherhood Coalition category.
- Mr. Gustafson then reported that the Board's audit was recently completed by Saunders & Associates, and a "clean" audit report is expected. Mr. Gustafson then recognized and thanked the Board's Finance and Contracts departments for their diligent work in preparing for the audit.

Consent Agenda Items
The following consent agenda items were approved:

- Approve the Minutes of the February 12, 2020 WDB/WGB Meeting
- Accept the March 2020 Performance Report and Analysis
- Accept the March 2020 Layoff Report
- Accept the April 2020 Financial Report
- Authorize the Executive Director to take necessary program policy action in response to disaster declarations on the national, state, or local level affecting Tarrant County, Texas, as well as in resulting special funding grants, that is deemed necessary for the implementation of effective response.
- Approve the work search requirement recommendation

Action Agenda Items
The following action items were approved:

- Approve the additions to the Board's Target Occupations List
  - Equipment Operators
  - Electrical Power-Line Installers and Repairers
  - Electro-Mechanical Technicians
- Approve the report on recent Solicitations for Grant Applications (SGA)

Briefings:
The June briefing was on the new training opportunities being offered at Tarrant County College (TCC).

- Dr. Shannon Ydoyaga, Vice President of Academic Affairs for Tarrant County College South Campus presented to the Board.
- These new opportunities included: Heavy Equipment Operator, Pipefitter, Diesel Mechanic and Lineman programs.
- She also fielded questions from board members regarding occupational and industry growth, financial aid opportunities and enrollment requirements.

Executive Directors Report
Each month Judy McDonald shares the latest information with the WDB. Items that she shares include:

- Recognition of Board Members, Virtual Employer Town Hall and Other Outreach Initatives.
- Ms. McDonald then invited Jill Navarrete, Assistant Director of Workforce Solutions for Tarrant County, to provide a brief summary of the COVID-19 impacts to Workforce Solutions and Jack Cummings, Senior Officer of Workforce Solutions for Tarrant County, to provide an overview of the current Re-Opening Plan.

Meeting Evaluation
Meeting Evaluation surveys are collected after each meeting. Copies are attached to this communication for your review.

Meeting Evaluation Summary – June 10, 2020

What I found most helpful…

- I was excited to hear Dr. Shannon's new training opportunities for construction trades.
- Updates on new trainings, Plans to re-open services
- UI and unemployment data and training programs at TCC
- Staff reports

I would like to learn more about…….

- training programs for felons

What Take-Aways did you have from this meeting?

- Middle skilled jobs are still in demand especially in construction.
- Information to share with colleagues about how to access services for our students
- Need to go see Dr. Shannon
- That we are VERY fortunate to have the professional staff on all levels. Many thanks and kudos to all!

How did you like the Zoom platform for board meetings? Any feedback on the platform?

- I think it is very hard to have a speaker on zoom. I used the icon of thumbs up to signal agree but I don't know if you could see it. one way people are doing it is to say, we will assume every one agrees unless you raise your voice to vote no. conduct meeting with you controlling all people on mute to begin with.

- I think this worked very well.
- Zoom worked well for this meeting. This might be an acceptable alternative for committee meetings when confirmed attendance is low.
- it was good. just about every meeting I have hosted or attended on Zoom has had better attendance that when they were in person
- Works well for me. And I think most were comfortable in participating on the format.

My other comments are…

- Congratulations Board Staff on perfect Audit results!
- All compliments to board staff for the excellent work they have done to connect customers to services during the pandemic and to keep board members informed!
- I had asked Saunders and Associates to send me a copy of the management letter, they haven't. However, they may be going to but I think I chair the Audit Committee and I would always like to see the letter prior to announcing it to the board. Thanks

TAWB ANNUAL MEETING
August 5, 2020

General Membership Session 2:00 – 3:00 p.m.

- ***TWC Leadership Updates***

TAWB Board of Directors Meeting 3:00 – 4:00 p.m.

Join Zoom Meeting
https://us02web.zoom.us/j/89645019629?pwd=UzRMN09hcCtQL3hnRUd6MWpVUkpVQT09

Meeting ID: 896 4501 9629
Password: 0QNhjq
One tap mobile
+13462487799,,89645019629#,,,,0#,,274660# US (Houston)
+14086380968,,89645019629#,,,,0#,,274660# US (San Jose)

Dial by your location
+1 346 248 7799 US (Houston)
+1 408 638 0968 US (San Jose)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 312 626 6799 US (Chicago)
+1 646 876 9923 US (New York)
+1 301 715 8592 US (Germantown)
+1 438 809 7799 Canada
+1 587 328 1099 Canada
+1 647 374 4685 Canada
+1 647 558 0588 Canada
+1 778 907 2071 Canada
+1 204 272 7920 Canada
Meeting ID: 896 4501 9629
Password: 274660
Find your local number: https://us02web.zoom.us/u/khWCorNda

August 6 EDC Agenda
8:30-noon (all listed are CT)

Common Operating Picture (60 minutes)

830am Welcome and Objective Setting – Tamara D. Atkinson

845am Fed & State Budget Forecast:
Federal Stimulus & FY12: Chris Andresen, Dutko (15 mins) *confirmed*
State: Dale Craymer, TTARA (15 mins) *invited*

915am Framing Comments – Serna (15 mins) *confirmed*
Number of current and projected unemployed
Current and projected need for job, training and subsidized childcare services
Near horizon issues

Strategic Thinking (120 minutes)

9:30am Facilitated: SWOT Analysis of Texas Public Workforce System (75 mins)
Top Priorities for Strengths, Weakness, Opportunities, Threats

1045am 10-minute break (ask 2 leaders to be timekeepers)

1055am Break-Out Rooms (5 total) – Identify notetaker and group spokesperson
Further prioritization of unified State and Board approach to address opportunities and threats

1110am Debrief – Spokesperson presents in 3 mins per

1125am Next Steps on SWOT –Serna, Scheberle

Operational Matters (30 minutes)

1130am Ask Me Anything: Ed Serna, TWC Staff

1. ES staff transition
2. RESEA status & next steps update
3. TWIST – V2: user experience, TWC priorities vs. expectations of boards
4. COVID dashboard and metrics
5. More

Adjourn Noon CT

EXECUTIVE DIRECTORS COUNCIL ANNUAL RETREAT

August 6 -- 7, 2020

August 6, 2020

Work Session with TWC Staff Leadership 8:30 a.m. – Noon

********BOARD STAFF ONLY********

Join Zoom Meeting
https://zoom.us/j/95731259311

Meeting ID: 957 3125 9311
Passcode: 738465
One tap mobile
+13462487799,,95731259311#,,,,,,0#,,738465# US (Houston)
+16699009128,,95731259311#,,,,,,0#,,738465# US (San Jose)

Dial by your location
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
Meeting ID: 957 3125 9311
Passcode: 738465
Find your local number: https://zoom.us/u/adk0L6J73a

August 7, 2020

Strategic Planning Session 8:30 a.m. – 12:30 pm

*******EXECUTIVE DIRECTORS ONLY*******

All sessions to be conducted virtually. Zoom meeting notifications/invitations will be sent prior to sessions.

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT/GOVERNING BOARD COMMUNICATION

Date: August 26, 2020

☐ Action Item
☒ Briefing Item
☐ Committee Report

Submitted by: Judy McDonald, Executive Director

Prepared by: Lacey Douglas, Communications & Events Unit Director

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Action Requested:

To receive a briefing from the members of the Workforce Governing Board.

Discussion:

Twice a year we have joint meetings of our Workforce Development and Workforce Governing Board. Today we would like to give the members of the Workforce Governing Board the opportunity to update the Workforce Development Board and audience on topics, issues and good news they feel are of importance during this time.

Fiscal Impact

None

WORKFORCE SOLUTIONS
FOR TARRANT COUNTY
A proud partner of the AmericanJobCenter network

Communication & Outreach Report
August 2020

Virtual Job Fairs:

With unemployment rates at their current high we had to come up with a plan on how to assist job seekers to find employment during a global pandemic. We are happy to announce in late June we purchased software that will allow us to conduct Job Fairs Virtually. This was a top priority for our team, with the COVID-19 pandemic numbers not declining as quickly as we would like, we were faced with the decision of holding off on our in-person events until things were safer.

How these events work

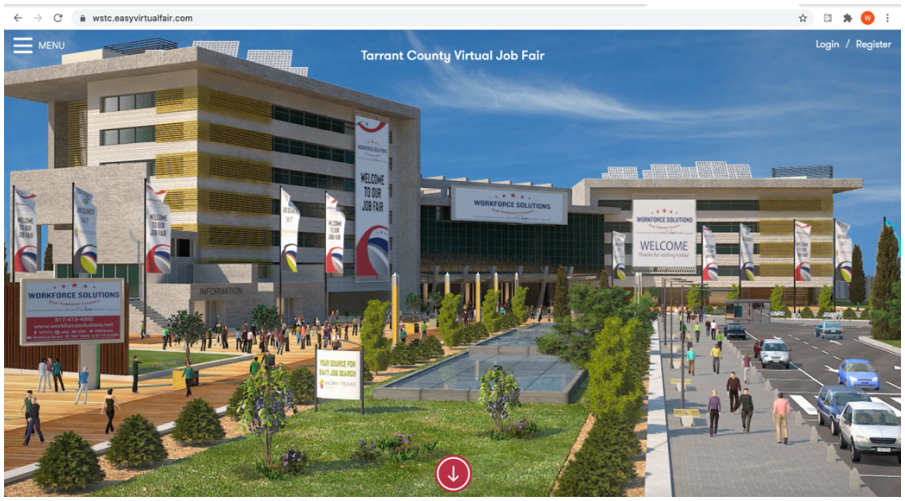
- The Virtual Job Fairs are live for a time period (most recently August 12, 2020 from 10am to 2pm) and recruiters from the participating employers virtually staffed their booths and chatted with job seekers as they visit their booths. Answer questions, talk about their open positions, etc.
- After the Live event ends the Virtual Job Fair stayed open until (most recently Friday, August 14, 2020 at 5pm). This allowed job seekers who could not make the live event or who needed more time, the ability to visit the booths, check out all the items the companies uploaded to their booths, Express interest in the job openings, etc.
- Now employers have downloaded the information on who visited their booths and expressed interest in their open positions and are following up with the job seekers in attendance.

Feedback from Employers and Job Seekers

- Survey's were sent out to all Employers and Job Seekers.
- The initial feedback from employers and job seekers has been positive. Most said once they got in after a few minutes they understood how it all worked.
- We are still collecting feedback from both job seekers and employers and will make changes for future events based on that information

Tarrant County Virtual Job Fair

Workforce Solutions for Tarrant County held our first Virtual Job Fair on Wednesday, July 8, 2020 from 10am to 3pm.



Some of the stats:

- We went into the event with 1600 pre-registrations
- We had **1963 job seekers attend our event** betweem July 8-July 10th
    - Of that Number 166 identified as Veterans
- We had 28 employers (2 had to cancel at the last minute) We did not experience any NO Shows
- The Employers had reported over 1200 job openings
- Interviews and Offers
    - We have not received all the data back from our employers but early results are:
    - 17 interviews conducted/scheduled
    - 2 offers made (more coming)

AllianceTexas Virtual Job Fair

Workforce Solutions for Tarrant County held our AllianceTexas Virtual Job Fair on Wednesday, August 12, 2020 from 10am to 2pm. Workforce Solutions for Tarrant County co-hosted the event along with: Hillwood Properties and Workforce Solutions for North Central Texas.

Some of the stats:

- We went into the event with 1263 pre-registrations
- We had **1,699 job seekers attend our event** betweem August 12 – August 14, 2020.
    - Of that Number 207 identified as Veterans
- We had 33 employers. We did not experience any NO Shows
- The Employers had reported over 2,040 job openings
- We have started to get back their surveys (we have only received about half so far)
    - They reported 54 interviews have been scheduled or conducted
    - They reported 2 firm offers so far

Media Attention – AllianceTexas Virtual Job Fair

We were fortunate to get a good amount of media attention for this event, this was thanks in part to Hillwood who works with Cooksey Communications on Media outreach. Below are links to a majority of the coverage:

- Fox 4 Good Day Segment (Live Interview)
- WFAA
- NBC DFW

- Patch.com
- Fort Worth Business Press
- Dallas Business Journal
- WBAP
- City of Fort Worth

Future Virtual Job Fair

- **September** – Industry Discovery Expo & Virtual Job Fair – September 11, 2020 – Will have a Career Expo Component for the Middle & High School Level Students but we will also focus on Employment for all Job Seekers (including our Young Adult customers).
- **October** – Arlington Area Virtual Job Fair – October 7, 2020 – 10am to 2pm (cohost with City of Arlington and Rush Creek Church)
- **November** – 9th Annual Hiring Red White & You! Virtual Job Fair – November 5, 2020 – 10am to 2pm
- **December** – TBD

Where to find Virtual Job Fair Information on our website:

- https://workforcesolutions.net/#jobfairs
- Updated regularly

Virtual Hiring Fair Days

Our Hiring Fair Days are **BACK** and now they are Virtual! Hear from and interact with local employers who are looking for qualified candidates like you! This event will be conducted via Zoom (Virtually) and you MUST register to attend. Our September event will be held: Thursday, September 17, 2020 at 11:00 a.m. Register Here

Unemployment Data Reports

During this time, there is a lot of interest in unemployment data. We have been providing two different reports. The reports will include claimant data information by age, education, ethnicity, gender, industry, zip code, and more. The full report (July report was just added) will be updated monthly and the snapshot (August 2-8, 2020 was just added) will be updated weekly so be sure and check back regularly.

Visit https://workforcesolutions.net/labor-market-information/ to view the most recent information. We are also often asked about unemployment figures in our area. For the month of June:

- Tarrant County is at 8.8%
- Fort Worth is at 9.1%
- Arlington is at 9.4%

- The figures for July will be available the middle of this month. We should have them by the Board meeting and will share them at that time.

Social Media during this Pandemic

Workforce Solutions has been hard at work to help people stay informed. We encourage you to follow our channels and help keep others informed by sharing our information. You can find us on Facebook, LinkedIn, Instagram and Twitter. Our Facebook Page is our most popular page, but we are working to make sure we spread our content among all our pages, as each page has a bit of a different audience.

Since the June 10th Board Meeting (June 10-August 10th), here are a few social stats. Next up we will be developing a social media report that will become a piece of the Communications and Outreach report where we share more in-depth information and demographics. Across all 4 platforms (Facebook, Twitter, Instagram and LinkedIn)

- 533 posts across the 4 platforms (for comparison this same period 1 year ago we only posted 109 times)
- 4,107 link clicks (vs. 1,014 this period last year)
- 14,502 Engagements (vs. 7,423 this period last year)

Video Project

The Communications Department and the Executive Director are currently in talks with The S&G Group on a potential Workforce Solutions Overview Video. As part of the 3-year Startegic Communications Plan this projects hits both of out External Commmunicatons Goals: Leverage Partnerships and Boraden the reach and impact of WSTC storytelling: Tell Our Story).

Explaining who we are and what we do in simple easy to understand terms is something we constantly strive to perfect. We think this would help all our stakeholders better understand who Workforce Solutions for Tarrant County is and all that we do to better serve our community.

DON'T FORGET ABOUT THESE OPPORTUNITIES

JOBS NOW! 2020 and Employer Q&A Series

Our JOBS NOW! 2020 page was created to answer the call from Employers who had immediate job openings due to COVID-19. Over the last few months we have grown and improved this page. Here are some of the highlights:

- Link to the page: https://workforcesolutions.net/jobsnow/
- The page is set up by Industry (you can also search by name)
- We have opportunities with over 136 companies in the Tarrant County Area
    - Additons are made regularly
- **Employer Q&A Series**: We are working with Employers to conduct Employer Q&A videos and they are being added to the posting on our website as well as shared on social media. This gives candidates inside information on the position and what the employer is looking for in a candidate. The videos are also being added to our YouTube Channel here is the link to check them out: https://www.youtube.com/c/WorkforceTarrant/videos
- If you are an employer with an immediate job opening or interested in participating in one of our Employer Q&A Videos please email: business.services@workforcesolutions.net and someone will assist you.

Virtual Workshops

Our MAPS Workshop Series as well as our Welcome and Information Session are now being conducted virtually. To learn more we have provided the links, this information is on our social media and we encourage you to share as it is a great resource for job seekers.

- **MAPS Workshop Series:** Whether you need help fine tuning your resume, working on your elevator speech, or want to know how to make yourself stand out in a stack of applicants, we have a workshop for you. Take a look at the upcoming sessions and be sure to register for each session you would like to attend. For more information visit: www.workforcesolutions.net/#maps
- **Welcome and Information Sessions:** Find out how Workforce Solutions for Tarrant County can help you get back to work with our NO COST services. Our Welcome and Information Sessions are your way to get an inside look at how we can help you during these new and uncertain times. All sessions are being offered Virtually, so check out the dates and times below and be sure to register for the one that works best for you. Visit: https://workforcesolutions.net/#welcome

Text Messaging

Don't forget about our Text Messaging System. If you have not already done so, register today to stay connected!

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT/WORKFORCE GOVERNING BOARD COMMUNICATION

Date: August 26, 2020

☐ Action Item
☒ Briefing Item
☐ Committee Report

Submitted by: Judy McDonald, Executive Director

Prepared by: Lacey Douglas, Communications & Events Unit Director

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Action Requested:

To receive the Workforce Development Board's News and Updates

Background:

Tarrant County Board Members are community leaders. In an effort to take advantage of their knowledge and involvement in other organizations and the community, the Leadership Committee discussed having a time at board meetings for Board Members to share news and updates. This would be a chance to share business, economic development and education updates, announcements, event information or a quick partner or workforce update or best practice.

A Board Member cannot deliberate on the updates during this time, as those items must be posted prior to the meeting. Board Members can however share other information.

Fiscal Impact:
None

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE GOVERNING BOARD COMMUNICATION

August 26, 2020

☒ **Action Item** **Submitted by:** Jon Gustafson, WDB Chair
☐ **Briefing Item**
☐ **Committee Report** **Prepared by:** Lacey Douglas, Communication & Events Unit Director

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Action Requested:

To review the comments from the Leadership Committee and Workforce Governing Board on Judy McDonald's Evaluation in an Executive Session and take action as recommended.

Discussion:

Jon Gustafson, WDB Chair will review with the members of the WGB in an Executive Session the comments made by the Leadership Committee regarding the annual evaluation of Judy McDonald.

Fiscal Impact:
None.

WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE GOVERNING BOARD COMMUNICATION

August 26, 2020

☒ **Action Item**
☐ **Briefing Item**
☐ **Committee Report**

Submitted by: Judy McDonald, Executive Director

Prepared by: Lacey Douglas, Communication & Events Unit Director

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Action Requested:

Approve the Workforce Development Board Appointment.

Discussion:

Judy McDonald will update the Workforce Governing Board members in Executive Session with the latest information on the individual(s) we are seeking for appointment to the board. Action will be taken as necessary.

Fiscal Impact:
None.