




A proud partner of the American  Job Center network

DATE: May 28, 2025

TO: All Qualified Organizations

FROM: Robert Sturns 
Executive Director

SUBJECT: Ancillary Workforce Services Request for Proposals

The Tarrant County Workforce Development Board (d.b.a. Workforce Solutions for Tarrant County) is seeking the services of multiple, qualified organizations to provide services to residents of Tarrant County who are receiving Temporary Assistance for Needy Family (TANF) benefits, Food Stamp benefits (SNAP), or who qualify for the Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker or Youth (17-21) Program. The services sought are expected to compliment, **not duplicate**, the services provided to jobseekers through the Tarrant County Workforce Centers.

Funds projected to be available for the performance of services for the first year of awarded contracts is estimated to be approximately \$900,000, excluding additional funding for the Summer Earn and Learn project. The awarded contract will be for a 12-month time period (October 1, 2025 – September 30, 2026) with the Board reserving the right to extend the contract for up to two (2) additional years, pending a review, successful performance of the contract, and availability of funding.

A Bidder's Tele-Conference will be held on Wednesday, June 4, 2025 at 10:00 a.m. **The deadline to submit proposals is 3:00 p.m. on Friday, July 11, 2025.** Proposals will be submitted to: Mr. Robert Sturns, Executive Director, Tarrant County Workforce Development Board, 1320 S. University Drive, Suite 600, Fort Worth, Texas 76107.

The RFP may be downloaded from the Workforce Solutions for Tarrant County website located at www.workforcesolutions.net. Please direct all other questions and inquiries related to this RFP to Byron Nelson, Procurement Manager at 817-413-2824, or via e-mail at byron.nelson@workforcesolutions.net.