

HANDOUTS

Joint WDB & WGB Meeting

August 27, 2025



**WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT BOARD COMMUNICATION**

Date: August 27, 2025

Action Item Submitted by: Mike Doyle, Committee Chair
 Briefing Item
 Committee Report Prepared by: Tracey Cummings HR Director/EO Officer

Action Requested:

Accept the Workforce Delivery Systems Committee Report

Discussion:

This report serves as a briefing to the Workforce Development Board of the August 21, 2025, Workforce Delivery Systems Committee Meeting.

Action Items

Approve a recommendation to forward to the full Board to authorize the Executive Director to negotiate and execute contracts with the recommended Ancillary contractors from October 1, 2025 – September 30, 2026.

Tabitha Smith-Moore, Programs Oversight Associate Director briefed the committee on the Request for Proposals (RFP) that were released on May 28, 2025, which sought for the following services:

- Mental Health Services & Trainings
- Paid Work Experience concurrently with Literacy and Skills Training
- Summer Earn and Learn for Students with Disabilities
- Social Worker Program.
- Financial Coaching Services
- Outreach and Barrier Removal Services Choices Program.

Due to recent funding reductions, certain services requested in the RFP were withdrawn. All organizations that submitted proposals for those services were formally notified and the board staff proactively identified alternative resources with existing community partnerships and internal program adjustments.

Based on the proposal reviews and scoring, it was recommended that the committee approve the following providers for the services listed.

- I. Social Worker Program.....The Women’s Center of Tarrant Co.
- II. Paid Work Experience with Literacy and Skills Training.....Goodwill North Central Texas
- III. Summer Earn & Learn.....Goodwill North Central Texas

The contract term will be from October 1, 2025, through September 30, 2026, with the option to renew for up to two additional one-year periods, contingent upon satisfactory performance and availability of funds.

The Committee approved the recommendation to forward to the full Board to authorize the Executive Director to negotiate and execute contracts with the recommended Ancillary contractors.

Approve a recommendation to forward to the full Board to authorize the Executive Director to award, negotiate and execute a contract renewal with Child Care Associates, Inc, subsidiary, Child Care Management Services, LLC (CCMS) to operate the Tarrant County Child Care System effective October 1, 2025 – September 30, 2026

Tiffany Clayton, Associate Director for Child Care Program Operations presented the child care contract renewal item. The Workforce Solutions Board issued a Request for Proposals on May 9, 2023, to select a provider for child care service delivery in Tarrant County. The resulting contract included one base year with four optional one-year renewals, contingent on performance and funding availability.

Based on satisfactory performance and monitoring outcomes, Board staff recommended exercising the second of four renewal options with CCMS. This extension will ensure continuity of services for families and providers in the region.

Upon Board approval staff will negotiate program and budget adjustments aligned with current requirements and available funding from the Texas Workforce Commission (TWC).

After some discussion, the Committee approved a recommendation to forward to the full Board to authorize the Executive Director to award, negotiate and execute a contract renewal with Child Care Associations Inc. subsidiary. Child Care Management Services, LLC (CCMS) to operate the Tarrant County Child Care System effective October 1, 2025 – September 30, 2026.

Approve a recommendation to forward to the full Board to authorize the Executive Director to award, negotiate, and execute a contract extension with C2 Global Professional Services, LLC. to operate the Workforce Solutions for Tarrant County Workforce Centers from October 1, 2025, through September 30, 2026.

Brenda Harrist, Programs Oversight Director, presented the contract extension item with C2 Global Professional Services. This will be the final contract extension with this last procurement. A new request for Proposals will be released in 2026. Because C2 has maintained ample performance standards and sufficient progress has been made staff recommended that their contract be extended.

After some discussion, the Committee approved the recommendation to forward to the full Board to authorize the Executive Director to award, negotiate, and execute a contract extension with C2 Global Professional Services, LLC. to operate the Workforce Solutions for Tarrant County Workforce Centers from October 1, 2025, through September 30, 2026.

Briefing Items

Adult Education & Literacy

Jauneen Maldonado briefed the committee on the Adult Education and Literacy (AEL) Consortium report and update. Ms. Maldonado reported on performance for the first year under the new contract which ended on June 30, 2025. She noted that the new program year was opened on July 1, 2025, and they continue to serve 683 rollover students for the summer. Registrations are scheduled at a minimum of three times a week for recruitment.

The initial funding allocation was received and was equal to only 60% of the Adult Education and Family Literacy Act (AEFLA) funding. The remaining 40%, including an unknown amount for EL Civics funding, is scheduled to be released the end of September.

Additionally, it is now a requirement that providers of programs offering federal public benefits must verify eligibility to meet the requirements of Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) which limits eligibility to U.S. citizens, non-citizen nationals and certain categories of qualified persons. Staff are making changes to the intake process and providing a warm handoff to community partners for those students that don't qualify under the new requirement.

TWC Performance Report & Analysis

Diana Herrington, Quality and Monitoring Director presented the Performance Report & Analysis from the June 2025 monthly performance report which was received on August 13, 2025. The Board is meeting or exceeding 11 of the 13 contracted measures that are currently being reported. We anticipate we will meet the two not meeting measures, as the data continues to mature.

Ms. Herrington noted that Board staff are monitoring the situation and will keep the Committee informed of any updated performance data.

Communications

Lacey Douglas, Communications & Events Director, provided a briefing to the Committee on the outreach and event activities of WSTC since the last meeting. She also provided a calendar of upcoming events. Recent media activity was also summarized.

**WORKFORCE SOLUTIONS FOR TARRANT COUNTY
WORKFORCE DEVELOPMENT BOARD COMMUNICATION**

Date: August 27, 2025

- Action Item
- Briefing Item
- Committee Report

Submitted by: Lillie Biggins, Investment Committee Chair

Prepared by: Mark Tristan, Senior Director of Finance

Action Requested:

Accept the Workforce Investment Committee Report.

Discussion:

The Workforce Investment Committee met on August 22, 2025 and discussed the following:

Approve the Minutes from the February 5, 2025 Investment Committee Meeting

The committee approved the Minutes from the February 5, 2025 meeting.

Accept the June 2025 Financial Report

The committee was briefed on and accepted the June 2025 financial report. While overall expenditures for the first nine months of the fiscal year are at acceptable levels, staff focused the discussion on the fact that the effective use of resources in FY25 will have a direct impact on the lack of carryover availability to supplement the FY26 budget. The committee was reminded that the final close of FY25 will come in December, at which point staff will reconcile actual available carryover to the estimated carryover included in the original FY26 budget. Any surplus funding available will be included as additional carryover in the February presentation of FY26 Budget Revision #1.

The committee accepted the Financial Report as presented.

For additional information on this item, please refer to the consent agenda action item communication.

Approve the Fiscal Year 2026 Budget

Prior to the committee meeting, staff presented the proposed budget for FY26 during the annual Budget Workshop. Initial comparisons to last year's (FY25) budget actually reflect an increase of \$16,322,827 from last year to the upcoming year, however, it's important to note a key factor in regards to the type of funding available. The most significant change in the FY26 proposed budget is the increase of approximately \$19.3 million in Child Care funding, particularly in new awards over FY25. However, the Child Care increase is offset by a reduction of over \$3.7 million in Workforce Services and Adult Education funding.

The proposed budget amount for FY26 is \$138,497,719.

The committee approved the FY26 Budget as presented. It will be forwarded to the WDB/WGB for approval on Wednesday, August 27th.

For additional information on this item, please refer to the agenda action item communication.

Accept the Fiscal Year 2024 Audit Report.

Staff presented the committee with the final FY24 audit report that was completed in June 2025. The Board entered into an audit engagement for the review with Pattillo, Brown & Hill, a firm based in Waco. While the initial engagement presented challenges with scheduling, acclimating to new staff and new approaches, the review went smoothly, effectively and timely.

Members inquired about the Management Letter and the section titled “Significant Risks Identified”. Staff explained that the audit firm includes mention of the inherent risk that lies within the operations of the program, but also explained that “None of the items resulted in a significant matter, finding or issue”.

The committee accepted the FY24 audit report as presented.

For additional information on this item, please refer to the consent agenda action item communication which includes the audit report in its entirety.

Other Business / Adjourn

With no further business, the meeting was adjourned.

Fiscal Impact:

Please refer to specific agenda item communications for the fiscal impact of each item.